

**I. AGB CALL TO ORDER**

The Alliance Governance Board (“AGB”) meeting was called to order by Commissioner Alice Cabe at 3:00 p.m.

**II. EXECUTIVE SESSION I**

At 3:05 p.m. Commissioner Cabe adjourned the AGB meeting into Executive Session I as permitted by RCWs 42.30.110(g); and 70.41.205(1) to discuss and evaluate public employees, medical staff credentialing, and other personnel matters. The session was scheduled for 5 minutes.

**III. EXECUTIVE SESSION II**

At 3:13 p.m. Commissioner Cabe adjourned into Executive Session II as permitted by RCWs 70.41.205 (2) to review quality improvement reports. The session was scheduled for 20 minutes.

**MEETING RECONVENED**

The open public meeting was reconvened at 3:35 p.m. by Commissioner Cabe. Present for the meeting were the following Commissioners, staff, and guests. Alice Cabe, Chair and SCPHD#1 Commissioner; Karen Gahm, SCPHD#1 Commissioner; Nancy Stewart, KCPHD#2 Commissioner; Jeff Cashman, KCPHD#2 Commissioners; Lisa LaPlante, EHM CAO; Megan Wirsching, EHM CNO; Dr. Sean Kincaid, EHM CMQO; Dr. Ettore Palazzo, EHK CEO; Chris Bredeson, EH COO; Dr. David Likosky, EH CMO; Bill Howe, EHK CFO; Ann Peterson, EHM Financial Officer; Blake Vintertun, EHM Foundation Director; Stacey Riden, EHM Human Resources Director; Dr. Stephen Gardner, EHM Medical Staff President; and Melissa Gray, Recording Secretary for the Board.

Guests included Anne Grill, Karen Matthews, and Troy Harrell.

**IV. PUBLIC COMMENT**

No public wished to comment.

**V. CONSENT AGENDA**

Commissioner Cabe presented the Consent Agenda which included August 7 2024, AGB minutes; July 2024 Payroll Voucher Summaries and Medical Staff Credentialing Report of New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Monroe Medical Center Medical Staff and AHPs.

There being no questions, Commissioner Cabe called for a motion to approve the consent agenda items.

**Motion:** Commissioner Stewart moved to approve the Consent Agenda which included the August 7, 2024, AGB minutes; July 2024 A/P and Payroll Voucher Summaries and Medical Staff Credentialing Report. Commissioner Cashman seconded the motion. ***The motion carried unanimously.***

**VI. PATIENT EXPERIENCE REPORT**

Director Anne Grill presented a Patient Experience update which included overall annual movement, service line ranking, year to date scores, progress to goal by survey, 2024 focus areas, survey and HCAHPS changes. Discussion ensued.

**VII. ANNUAL MARKETING REPORT**

Director Karen Matthews presented a Marketing update which included a review of 2024 campaign summaries, building a brand and upcoming campaigns.

**VIII. MEDICAL STAFF REPORT**

Dr. Gardner commented that the Medical Staff shared the current efforts of the Medical Staff continue to be to align processes across the system where possible. Discussion ensued.

**IX. AGB BUSINESS****a. CAPITAL: LAB ANALYZER**

Troy Harrell and Sean Guimond presented a proposal for an early approval for the laboratory's Roche chemistry analyzer replacement project that will be included in the 2025 Capital Budget. Planning and implementation process can take up to one year, an early approval will allow the project to remain in 2025 and align with the EH system update. Discussion ensued.

There being no further discussion needed, Commissioner Cabe called for a motion.

**Motion:** Commissioner Gahm moved to approve the capital request for \$1,320,000 to initiate and complete the Roche chemistry analyzer replacement project budgeted for 2025. Commissioner Cashman seconded the motion. **The motion carried unanimously.**

**b. RESOLUTION 2024-01: AUDITORS & TREASURERS**

A resolution of the Alliance Governance Board of EvergreenHealth Monroe confirming Resolution 2024-03 of Snohomish County Public Hospital District No. 1 which appoints and/or reappoints the Treasurer and Alternate Treasurers and, repealing prior resolutions as such may be inconsistent with this resolution. The noted change for Resolution 2024-03 is removing Daria Heimerman as Treasurer and financial account signatory and appointing William Howe as the District Treasurer. Discussion ensued.

There being no questions or discussion needed, Commissioner Cabe called for a motion.

**Motion:** Commissioner Cashman moved to adopt and approve Resolution 2024-01 which confirms Resolution 2024-03 of Snohomish County Public Hospital District No. 1 appointing Bill Howe as the District Treasurer. Commissioner Stewart seconded the motion. **The motion carried unanimously.**

**X. EXECUTIVE REPORTS****a. EHM CHIEF ADMINISTRATIVE OFFICER & ADMINISTRATIVE COUNCIL REPORT**

CAO LaPlante noted the CAO report included in the board materials. The following highlights or updates were shared by CAO LaPlante and Administrative Council members: Dr. Yan, our new General Surgeon begins in January 2025, recap of FEMA training, blood culture contamination rates, EHM Foundation unrestricted gift of \$264k, \$5k grant for outstanding outcomes in Antimicrobial Stewardship, provider growth in ENT and GI, Multi-Specialty Clinic reopened, community engagement, and August financials. Discussion ensued.

**b. EH CHIEF EXECUTIVE OFFICER REPORT**

CEO Palazzo shared the following updates and highlights with the board: Attendance at Epic UGM Conference noting how Epic transitioned us as a system clinically and in the revenue cycle, upcoming KCPHD2 Commissioner selection and anticipated 2025 activities. Discussion ensued.



**ALLIANCE GOVERNANCE BOARD**  
Wednesday, September 4, 2024  
MINUTES

***c. SCPHD#1 BOARD REPORT***

Commissioner Gahm noted the board continues to endorse a needed presence in Snohomish and the excitement for the upcoming Gala.

***XI. COMMISSIONER CLOSING COMMENTS***

None.

***XII. EXECUTIVE SESSION III***

None.

***XIII. ADJOURN***

There being no further business, Commissioner Cabe adjourned the meeting at 4:57 p.m.

**ATTEST: ALLIANCE GOVERNANCE BOARD**

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Melissa Gray, Recording Secretary

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Nancy Stewart, Commissioner & Board Secretary