

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
December 20, 2022
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: Chad Bentsen, MD

Others Present: Chris Bredeson, Purav Bhatt, Peggy Brown, Mark Freeborn, MD, Jeff Friedman, Jessika Groce, Lori Kloes, Lisa LaPlante, Richard Meeks, Tina Mycroft, Ettore Palazzo, MD, Candace Scairpon, Mary Shepler, Jeff Tomlin, MD, Jason Wood, Garrett Buckingham, Rick Chatterton, Kimberly Stone

Legal Counsel: Kevin Hansen

Guests: See **Exhibit A**

**PUBLIC
MEETING AND
EXECUTIVE
SESSION**

Comm. McLaughlin called the December 20, 2022 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 4:30 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss medical staff privileges, pending litigation, quality improvement review, and performance of public employees, as permitted under RCW 42.30.110. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 4:33 p.m. At 6:28 p.m., Ms. Scairpon made a public announcement that the Board of Commissioners would arrive in approx. 12 minutes. The Executive Session was concluded at 6:35 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:45 p.m. and welcoming those present.

Order of Business There were no changes to the agenda.

Public Comment

Name Unknown – requested clarification regarding budget shortfalls in the Women’s and Children’s service line. Tina Mycroft, CFO, noted that the service line is behind in deliveries.

Frances Murphy, Hospice Social Worker and SEIU member, commented on the union negotiation progress, wages, staffing and retention and their impacts on care.

Comm. McLaughlin announced that guests with questions may email them to Candace Scairpon.

Presentations

Quarterly Finance Report

Tina Mycroft, CFO, reviewed the 3rd Quarter Finance Report which included a review of COVID volume trends, key service line drivers, total net gain (loss) trend by quarter, turnover rates, quarterly trending, etc. She noted that length of stay is improving, FEMA funds have arrived, and that work is in progress related to days-in-accounts-receivable and adjusted-days-cash-on-hand and reviewed the impacts of the EPIC implementation. The Board engaged in discussion regarding the major financial struggles affecting EvergreenHealth and other hospitals. Tina responded to questions from the Board throughout.

Quarterly Quality Dashboard

Ettore Palazzo, MD, Chief Medical and Quality Officer, reviewed the quarterly Quality Dashboard noting that we have a lot of great work in quality going on at EvergreenHealth. EvergreenHealth is favorably below target for the year on most targets, is well below the opiate prescription targets, is tied for second lowest in the state for readmissions, etc. He noted that we are getting ready to transition data elements to EPIC and hope to have that info by early January. He reviewed how targets are set and possible adjustments to account for the many targets met. Dr. Palazzo responded to questions from the Board throughout.

Community Advisors Annual Report

Stephanie Lizza, Director, Community Engagement & Legislative Affairs, provided the Community Advisors Annual Report which included a review of educational topics provided, survey results from meeting participants, leadership of the group, the work of the Planning and Recruitment Committee, plans for 2023, adjustments to the advisor’s membership and proposed new members. Stephanie responded to questions from the Board throughout.

Action Items

Consent Agenda

Comm. DeYoung made a motion to approve the Consent Agenda.

The Consent Agenda included:

- A) Board Minutes
 - Regular Meeting – November 15, 2022
 - Board Educational – December 2, 2022

- B) Voucher No. 608 November, 2022, totaling \$81,935,376 (Exhibit B)

- C) Contractor Pay Requests
 - EHMC FMC & OB Renovation
 - o Aldrich + Associates \$947,607.14

 - Total Contractor Pay Requests: \$947,607.14

- D) Medical Staff
 - New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in Exhibit C and Delineation of Privileges

- E) Disposal of Surplus Equipment (as identified in Exhibit D)

- F) Central Parking Garage Repairs

Comm. Pilcher seconded the motion.

The motion carried unanimously.

External Auditor Engagement Acceptance

Comm. Edwards made a motion to approve the 2022 external auditor, audit fees and 2022 single audit as written.

Comm. Butler seconded the motion.

The motion carried unanimously.

EHM Line of Credit Renewal

Comm. Hirt made a motion to approve Resolution 933-22 authorizing the issuance of a not-to-exceed \$3 million principal amount Tax Anticipation Note 2023/2024 (Taxable Line of Credit) to Coastal Community Bank for the purpose of paying EHM's operating and capital expenses pending the receipt by EHM of regular property taxes in 2023/2024.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

Culture of Patient Safety Analysis

Comm. Butler made a motion to confirm that EvergreenHealth has completed the 2022 Absolute Safety Survey, analyzed the results and has a strategy to create an action plan to address the themes of

workplace violence, staffing and work pace. Additionally, the motion approves the results and plan for the information shared by the staff in the 2022 Absolute Safety Survey.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Community
Advisors New
Member
Appointments**

Comm. Edwards made a motion to approve the appointment of Alice Lee, Don Briggs, Karma Lee, Robin Campbell, Susan Kim, and Wendy Walker as new 2023 Community Advisors members and the reappointment of the returning members.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**2023 LARC
Program Design**

Comm. Hirt made a motion to approve the modifications to the LARC program design as presented.

Comm. Snyder seconded the motion.

The motion passed with a vote of six affirmative and one opposed (Comm. Butler).

**2023 Market
Adjustments**

Comm. Pilcher made a motion to approve up to \$20,500,000 to be used for market adjustments (including benefits) for employees in 2023.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**North Tower Pre-
Design Funding**

Comm. Butler made a motion to approve the \$1.0 Million capital request to complete the predesign of the North Tower, as presented, with the intent that the amount spent be reimbursed from the proceeds of tax-exempt bonds to be issued by the District to fund the North Tower project. Reimbursement would occur if the project is approved by the Board and the ballot proposition is approved by voters.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

Written Reports

- Capital Budget and Construction Report** Tina Mycroft, CFO, and Garrett Buckingham, Director of Construction Management, responded to questions from the Board and noted that there will be a change order for 5 Blue due to delays related to high census and the adjustment to additional phases.
- IT EPIC Implementation Update** Jason Wood, CIO, gave a brief update regarding the EPIC Implementation, noting that we still have stabilization and optimization work to be done and we are working through that. Jason responded to questions from the Board throughout.
- EHM Integration Update** Lisa LaPlante, CAO EvergreenHealth Monroe (EHM), responded to questions from the Board.

Discussion Items

- Annual Board Officer Declaration of Intent** Comm. McLaughlin requested Commissioners declare their intent for Board Officer positions for 2023:
- Comm. McLaughlin indicated that he will not seek a fourth term as Chair.
 - Comm. Snyder stated that he is willing to serve as Chair for 2023. He stated that agenda organization, facilitation and allowing all Commissioners the opportunity to speak is important.
 - Comm. Hirt stated that she would like to put her name in for Secretary.
- Medical Staff Update** Chad Bentsen, MD, Medical Staff President, had no report.
- CEO/Administrative Update** Jeff Tomlin, MD, CEO, discussed the following:
- Discussions are taking place regarding an Ambulatory Surgery Center
 - Census has been high
 - Dr. Palazzo provided an update on the “Tripledemic,” noting that COVID case rates are slowly climbing, the influenza season is the greatest in the last 13 years though it is starting to come down, and RSV is also starting to come down.
 - Thanked staff that have been getting back and forth to work given the weather.
- Dr. Tomlin responded to questions from the Board throughout.
- Commissioner Reports** Comm. Butler – Thank you to the providers, physicians, MA’s, nurses, techs, etc. for caring for patients through the pandemic. Thank you to the staff for attending tonight’s Board meeting and thank you to Dr. Bentsen and Dr. Mena for their work. Additionally, the Audit, Finance and Compliance Committee and the Strategic

Planning and Construction Committee are coordinating on Board items in 2023. The Governance Committee will be finalizing their 2023 planning topics and has added the issue of a budget amendment resolution to their discussion items. The organization's finances are concerning, and I hope a true north decision can be made soon. Finally, thank you to my fellow Commissioners.

Comm. Edwards – This is the last meeting of the year, wishing everyone Happy Holidays. Thank you to Comm. McLaughlin for everything he has done, his leadership and tough decisions.

Comm. DeYoung – Thank you to the Cardiology team and Dr. Getchell, for their great care and the hard work they do. I am grateful to have a hospital to do these things. Happy Holidays!

Comm. Pilcher – Still has questions about items in the Board packet and will send them to Candace for follow up.

Comm. Hirt – Is glad Comm. DeYoung is doing well and received great care from the Cardiology team. Thank you to the staff for sticking with us through the long meeting tonight. Happy Holidays!

Comm. Snyder – Was glad to have attended the Annual Medical Staff Leadership dinner in November, has been attending chamber of commerce events, and noted that Evergreen has a lot of support in the community. He also stated that he likes engaging with the community and thanked Stephanie Lizza for setting him up with the events. Additionally, he attended the holiday meal, and noted that it was a great time engaging with everyone. He thanked Jeff for the opportunity to talk with Urgent Care directors and physicians. Finally, he thanked the guests for their attendance and participation in the meeting. Happy Holidays!

Comm. McLaughlin – Thanked Dr. Tomlin and the leadership team for what has been a really challenging year. Finances are tough but the dedication of Dr. Tomlin and all the staff has been amazing. Our staff are sharing their concerns which come from the heart and the desire to do the best for our patients, thank you for the comments tonight. Thank you to Commissioners for your work and thank you to Candace for the extra duty tonight. Happy Holidays!

Adjourn

The December 20, 2022 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 9:26 p.m.

ATTEST:

A handwritten signature in black ink that reads "Virgil L. Snyder". The signature is written in a cursive style with a large initial 'V' and a long, sweeping underline.

Virgil Snyder, Secretary/Commissioner
Jan 23, 2023 9:14 PM PST

Exhibit A – Guests

Name	Residence
Terri Fredlaw, RN	Unknown
Jenilee Sears, RN	Unknown
Sebastian Sherman, RN	Unknown
Katie Zavala, Social Worker	Unknown
Adriane Martinez, RN	Unknown
Holly Baker, RN	Unknown
Lynda Hinz, Social Worker	Unknown
Angela Chien, MD	Unknown
Teresa Arndt, RN	Unknown
Frances Murphy, Social Worker	Unknown
Sharon Kroll, MSW	Unknown
Lexi Overa, RN	Unknown
Billie Brandon, RN	Unknown
Tara Barnes, WSNA	Unknown
Theresa Blazer, RN	Unknown
Jade Lopez, RN	Unknown
Cathy Bellusci, RN	Unknown
Amy Fournier, RN	Unknown
Sandy Gott, RN	Unknown
Eli Taylor, RN	Unknown
Melissa Coffey, RN	Unknown
Hannah Fox, RN	Unknown
Neda Kazempourmatanagh, RN	Unknown
Carol Flaming, RN	Unknown

Exhibit B - Monthly Voucher Summary

King County Public Hospital District No. 2
 dba EvergreenHealth
 Voucher Summary & Approval #608
 November 2022

	<u>From</u>	<u>To</u>	<u>Current Month</u>	<u>6 Month Average</u>
Patient & Insurance Refunds	N/A		\$ 331,552	\$ 308,492
Accounts Payable - Warrants/Refunds		various ¹	37,177,967	32,732,805
Accounts Payable - EFT	N/A		4,793,314 ²	8,589,758
Risk Management Claims - ACH	N/A		153,931	105,619
Workers Compensation Claims	900479	900707	161,145	180,426
First Choice PPO Claims	220410	221700	1,986,985	2,014,946
Payroll - Warrants	439930	440216	121,957	146,397
Payroll - Direct Deposit	1908975	1922861	26,359,515	26,961,752
Payroll Taxes - EFT	N/A		10,066,562	10,424,740
B & O Taxes - EFT	N/A		782,448	815,076
			<u>\$ 81,935,376</u>	<u>\$ 82,280,011</u>

Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Beel, Kyle, PA-C	PA, UC / Hosp. Medicine	AHP	12/20/2022 – 11/30/2024
Brewer, Jeremiah, DO	Psychiatry / Medicine	Telemedicine	12/20/2022 – 11/30/2024
Contreras, Jaime, MD	Diag. Rad. / Hosp. Medicine	Telemedicine	12/20/2022 – 11/30/2024
Gunlock, Michael, MD	Diag. Rad. / Hosp. Medicine	Telemedicine	12/20/2022 – 11/30/2024
Hannon, Elena, MD	OBG Hospitalist / W&C	Active	12/20/2022 – 11/30/2024
Hardgrove, Jennifer, ARNP	NP, UC / Hosp. Med.	AHP	12/20/2022 – 11/30/2024
Kamal, Jordan, ARNP, DNP	NP, Hospitalist / Hosp. Med.	AHP	12/20/2022 – 11/30/2024
Kongkachen, Sarinda, MD	Family Medicine / PC	Active	12/20/2022 – 11/30/2024
Lowen, Alison, MD	Pediatrics / PC	Active	12/20/2022 – 11/30/2024
Plyasova, Alexandra, MD	Internal Medicine / PC	Active	12/20/2022 – 11/30/2024
Prest, Lauren, DO	Psychiatry / Medicine	Telemedicine	12/20/2022 – 11/30/2024
Roman, Stephanie, PharmD	Pharmacy / PC	AHP	12/20/2022 – 11/30/2024
Williams, Madeleine, ARNP	NP, FM / PC	AHP	12/20/2022 – 11/30/2024
Wishko, Funke, MD	Family Medicine / PC	Active	12/20/2022 – 11/30/2024

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Atienza, Vernan J., MD	Geriatrics/Hosp Med	Active	12/20/22-11/30/24
Au, Brandon K. MD	Adult Hosp/Hosp Med	Active	12/20/22-11/30/24
Bras, Orion J., PA-C	ENT/Surgery	AHP	12/20/22-11/30/24
Burks, Robert S., MD	Anesthesiology/Surgery	Active	12/20/22-11/30/24
Carter, Amy E., MD	Pediatrics/PC	Active	12/20/22-11/30/24
Chattra, James A., MD	Pediatrics/PC	Active	12/20/22-11/30/24
Colston, Howard L., MD	Anesthesiology/Surgery	Active	12/20/22-11/30/24
Conwell, Jeffery A. MD	Peds Cardio/Medicine	Courtesy	12/20/22-11/30/24
Cufley, Travis Jo, ARNP	Family Med/PC	AHP	12/20/22-11/30/24
Cullen, Yan Rong, DPM	Podiatry/Surgery	Active	12/20/22-11/30/24
Davis, Andrew P., MD	Ophthalmology/Surgery	Active	12/20/22-11/30/24
DeGroot, Michael A, MD	Diag Radio/Hosp Med	Telemedicine	12/20/22-11/30/24
Dion, Mary L., MD	Anesthesiology/Surgery	Active	12/20/22-11/30/24
Eggert, Randall J., DDS	Oral/Max Surg/Surgery	Active	12/20/22-11/30/24
Eickhoff, Katherine G., PA-C	Orthopedics/Surgery	AHP	12/20/22-11/30/24
Ferris, Brian L., MD	Vascular Surg/Surgery	Active	12/20/22-11/30/24
Gregush, Ronald V., MD	Orthopedics/Surgery	Active	12/20/22-11/30/24
Gross, Austin M, MD	Emerg Med/Hosp Med	Active	12/20/22-11/30/24
Gupta, Prashant, MD	Emerg Med/Hosp Med	Active	12/20/22-11/30/24
Gwinn, Ryder P., MD	Neurosurgery/Surgery	Active	12/20/22-11/30/24
Handley, Jack , MD	Emerg Med/Hosp Med	Active	12/20/22-11/30/24
Hibbert, James G., MD	Colon/Rec Surg/Surgery	Active	12/20/22-11/30/24
Isackson, Rebecca S, DO	Emerg Med/Hosp Med	Active	12/20/22-11/30/24

Kaukonen, Larisa A, MD	Emerg Med/Hosp Med	Active	12/20/22-11/30/24
Ken, Lynda, MD	Peds Hospitalists/PC	Active	12/20/22-11/30/24
Kincaid, Michael S., MD	Anesthesiology/Surgery	Active	12/20/22-11/30/24
Kiyasu, Elizabeth K, MD	Hospice/PC	Active	12/20/22-11/30/24
Kjos, Martha J, PA-C	Family Prac/PC	AHP	12/20/22-11/30/24
Lacotta, Mark W, RPh	Pharmacy/PC	AHP	12/20/22-11/30/24
Lukas, Jason J, MD	Heme/Oncology	Active	12/20/22-11/30/24
MacDonald III, John C., PA-C	Orthopedics/Surgery	AHP	12/20/22-11/30/24
Rodgers, Mary B., MD	Pediatrics/PC	Active	12/20/22-11/30/24
Rodrigues, Derek M, MD	Cardiology/Hosp Med	Courtesy	12/20/22-11/30/24
Simon, Adam C., PA-C	Bariatrics/Surgery	AHP	12/20/22-03/31/23

REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE: The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY/DEPT	STATUS	PRIVILEGE(S)/STATUS REQUESTED/CHANGE
Pritchett, James, MD	Ortho/Surgery	Leave	Return from LOA; Courtesy
Rodrigues, Derek M, MD	Cardiology/HM	Courtesy	Requesting no hospital privileges
Stambaugh, Leah, ARNP	NP, GI / Med.	AHP	Requesting ARNP Core

RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.

NAME	SPECIALTY/DEPT
Cruzada, Matthew, ST	Vascular Surg/Surgery
Ekin, Linnea, PA-C	Cardiology/Hosp Med
Enguidanos, Enrique, MD	Emerg Med/Hosp Med
Khairy, Raniah, MD	OB/GYN / W&C
Levin, Arnold, MD	Gastro/Hosp Med
Michel, Jerry, MD	Diag Radiology/Hosp Med

Exhibit D – Surplus Equipment

Description	Quantity	Dollar Amount Each	Total Dollar Amount
Cerner Medication Cabinets	75	\$0.00	\$0.00
Patient Bed SN # 1101033282	1	\$60.00	\$60.00
Patient Bed SN # 1101033272	1	\$60.00	\$60.00
Patient Bed SN # 1101033274	1	\$60.00	\$60.00
Patient Bed SN # 1101033281	1	\$60.00	\$60.00
Patient Bed SN # 1101033278	1	\$60.00	\$60.00
Warmer	1	\$50.00	\$50.00
Avea	1	\$50.00	\$50.00
Avea		\$50.00	\$50.00
Wolf Light	1	\$50.00	\$50.00
Wolf Vid Box	1	\$50.00	\$50.00
Scale	1	\$50.00	\$50.00
Arobelle	1	\$50.00	\$50.00
Pump	1	\$50.00	\$50.00
Pump	1	\$50.00	\$50.00
Pump	1	\$50.00	\$50.00
Bipad	1	\$50.00	\$50.00
Bipad	1	\$50.00	\$50.00
Pump	1	\$50.00	\$50.00
Radionics	1	\$50.00	\$50.00

Total: \$1,000.00