

King County Public Hospital District No. 2  
d/b/a EvergreenHealth  
Board of Commissioners Meeting  
EvergreenHealth Medical Center, Kirkland, WA  
September 20, 2022  
Regular Public Meeting Minutes

Comms. Present: Comms. Butler, DeYoung, Edwards, Hirt, McLaughlin, Pilcher, and Snyder

Medical Staff Leadership: Chad Bentsen, MD, Michael Mena, MD

Others Present: Chris Bredeson, Purav Bhatt, Peggy Brown, Mark Freeborn, MD, Jeff Friedman, Monique Gablehouse, Jessika Groce, Lori Kloes, Richard Meeks, Tina Mycroft, Ettore Palazzo, MD, Candace Scairpon, Mary Shepler, Jeff Tomlin, MD, Jason Wood, Juan Aragon, MD, Loren Bolen, Garrett Buckingham, Joy Hanson, Angelika Koch-Leibmann, Stephanie Lizza, Loryn Moore, Francis Riedo, MD, Trisha West

Legal Counsel: Kevin Hansen

Guests: See **Exhibit A**

**PUBLIC MEETING AND EXECUTIVE SESSION**

Comm. McLaughlin called the September 20, 2022 Regular Public Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. McLaughlin announced that the Board would immediately adjourn into Executive Session to consider and discuss pending litigation, medical staff credentialing, and the performance of public employees. Comm. McLaughlin further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:02 p.m. At 6:25 p.m., Ms. Scairpon made a public announcement that the Board of Commissioners would arrive in approx. 15 minutes. The Executive Session was concluded at 6:42 p.m., at which time a short recess was taken.

Comm. McLaughlin reconvened the Public Meeting, calling it to order at 6:48 p.m. and welcoming those present.

**Order of Business** There were no changes to the agenda.

**Public Comment** There were no members of the public present that wished to provide comment at this time.

## Presentations

- MHA Intern Report Loryn Moore, MHA Intern, presented the MHA Intern Report which included a review of her background, the objectives of her internship, a summary of the activities and projects completed including FMC and DEI, skills learned and what's next for her. Loryn responded to questions from the Board throughout.
- Quality Dashboard Ettore Palazzo, MD, Chief Medical and Quality Officer, presented the quarterly Quality Dashboard noting that while we have had a number of challenges this year, as of July all eight of our metrics are meeting or exceeding expectations. He noted there has been significant work on controlling high blood pressure, we are on our way to having our lowest preventable harm in the last 7 years, etc. Dr. Palazzo thanked the team and responded to questions from the Board throughout. The Board congratulated the team on the great results and thanked them for their hard work.

## Action Items

- Consent Agenda** Comm. Pilcher made a motion to approve the Consent Agenda.

### The Consent Agenda included:

- A) Board Minutes
- Special Meeting – August 9, 2022
  - Regular Meeting – August 16, 2022
  - Board Educational – September 2, 2022
- B) Voucher No. 605 August, 2022, totaling \$76,840,318  
**(Exhibit B)**
- C) Contractor Pay Requests
- EHMC FMC & OB Renovation
    - o Aldrich + Associates \$1,162,947.58
  - Total Contractor Pay Requests: \$1,162,947.58
- D) Medical Staff
- New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in **Exhibit C** and Delineation of Privileges
  - Critical Care Privileging Form
  - General Surgery Privileging Form
  - OB-GYN Privileging Form
  - PA-C Surg Privileging Form

- Pulmonary Medicine Privileging Form
- Urology Privileging Form

E) Disposal of Surplus Equipment (as identified in **Exhibit D**)

Comm. Snyder seconded the motion.

The motion carried with a vote of six.

Comm. Hirt was not present for the vote

**Infection Control  
Annual Report**

Discussion

Dr. Riedo presented the annual report and thanked Nancy Wilde and Therese Bovee McKelvey for their hard work and gave an update on the flu, COVID and the COVID vaccine booster.

Comm. DeYoung made a motion to confirm that EvergreenHealth has thoroughly completed their review of the 2021 Infection Control and Prevention Annual Report and to accept the report, as written.

Comm. Snyder seconded the motion.

The motion carried with a vote of six.

Comm. Hirt was not present for the vote

**Utilization  
Management Plan**

Comm. Edwards made a motion to adopt the 2022 Utilization Management Plan as written.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**MFP3 Submission**

Discussion

Jeff Friedman and Garrett Buckingham presented the proposed Master Facilities Plan submission.

Community Benefit Statement

As EvergreenHealth grows to meet the needs of its community, new facility development is necessitated by a number of factors including pure growth in patient volume, new technology requiring different space utilization, site of care changes which necessitate the development of more outpatient settings, and the competitive market which demands in-network patient care.

With development on the hospital campus over the past decade, 2 Silver remains the last significant unoccupied space on the hospital

campus. Medical office space is running at 98.6% occupancy in Tan, Coral, and the DeYoung Pavilion. Original hospital buildings (Green and Purple) are still being utilized for patient care and support activities. This first phase of MFP3 will start the build-out of 2 Silver for procedural space and create 148,000 square feet of new space on campus dedicated to outpatient and clinic care. Subsequent phases of MFP3 are intended to significantly address additional hospital space needs and reduce the dependence on aging on-campus buildings.

Comm. DeYoung made a motion to approve the conceptual elements of the master facility plan as outlined herein and approve the submission of the master campus plan to the City of Kirkland to commence its review process.

Comm. Pilcher seconded the motion.

The motion carried unanimously.

**2021 CEO LARC**

Comm. Butler made a motion to approve the 2021 CEO LARC payout as presented.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**2023 Levy Programs**

Discussion

Comm. Edwards and Stephanie Lizza presented the proposed 2023 Levy Programs and allocation of levy funds.

Community Benefit Statement

Levy Programs provide a variety of services directly to the community through the use of levy dollars paid to the District and are intended to improve the health and wellness of the community we serve by meeting the needs of the community.

Comm. DeYoung made a motion to approve the 2023 Levy Programs and allocations as written.

Comm. Snyder seconded the motion.

The motion carried unanimously.

**Levy Funded CHAT Social Worker**

Discussion

Comm. Edwards and Stephanie Lizza presented a proposal for the use of carryover Levy funds.

Community Benefit Statement

Funding the social worker position would allow the Community Healthcare Access Team (CHAT) to support community members in

connecting them with important resources by becoming a certified 'housing navigator'.

Comm. Edwards made a motion to approve up to \$85,000 for a CHAT Social Worker to be paid out of the carryover Levy funds.

Comm. DeYoung seconded the motion.

The motion carried unanimously.

**Community Funded  
Grant Program  
Applications**

Discussion

Comm. Edwards and Stephanie Lizza presented the results and recommendations for grant program recipients.

Community Benefit Statement

These programs are a way for EvergreenHealth to work collaboratively to improve the health and well-being of the communities we serve, by investing in organizations and internal programs that align with our mission and vision and support identified community health needs.

In addition, these programs will provide EvergreenHealth the opportunity to expand our reach, potentially garnering new visibility in the community as it has grown and changed since we last funded new programs via Levy. It will be a tool that can exhibit the benefits of a public hospital district to our community.

Comm. DeYoung made a motion to approve Integrated Primary Care Behavioral Health, Catholic Community Services / New Bethlehem Project, NAMI Eastside, and Empower Youth Network as the recipients of the Community Funded Grant Program recipients for 2023. Each program will receive \$25,000 to be funded by carryover funds.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**Foundation  
Services  
Agreement**

Discussion

Richard Meeks presented the proposed Foundation Services Agreement as revised.

Community Benefit Statement

This agreement outlines the arrangement between the District and the Foundation for philanthropic activities the Foundation provides to support the District, ensuring transparency and accountability.

Comm. Butler made a motion to approve the Foundation Services Agreement as written.

Comm. Hirt seconded the motion.

The motion carried unanimously.

**Future Planning  
Phase 2**

Chris Bredeson, COO, reviewed a variety of updates to the future planning project based on questions from the Board including updates on cost, the timeline, etc. Comm. McLaughlin noted that this item will not be voted on this evening, instead it will be brought back at a later date for further discussion and a vote.

**Written Reports**

**Epic  
Implementation  
Update**

Jason Wood, Chief Information Officer, provided a brief update regarding the EPIC implementation noting that things are evolving rapidly, we have a few risk areas and we are working through those.

**Capital Budget and  
Construction  
Report**

There were no questions about this report.

**Vendor Semi-  
Annual Consulting  
Services Report**

There were no questions about this report.

**CEO Goals Check-  
in**

Jeff Tomlin, MD, CEO, will share a written update at a later date.

**Discussion Items**

**Medical Staff  
Update**

Chad Bentsen, MD, President of the Medical Staff, noted that they are working hard on EPIC to get everyone ready to go.

**CEO/Administrative  
Update**

Jeff Tomlin, MD, CEO, discussed the following:

- Monroe Gala is happening this Friday
- Recent Safety Survey
- Budget is in progress, we're working through challenges
- CEO listening sessions with staff
- Thanked everyone for their work on the EPIC launch

**Commissioner  
Reports**

Comm. Butler – The Board voted to approve EPIC and is fully supportive of the staff. Thank you to the future planning team, you are doing a lot of great work and asking a lot of great questions. Additionally, she noted that other healthcare organizations are experiencing the same financial issues that we are.

Comm. Edwards – No report

Comm. DeYoung – Thank you to Jason Wood - he and his team have done a lot of great work.

Comm. Pilcher – Inquired about what other health systems are doing regarding the current financial challenges, to which Tina noted that they are working through it though those discussions are confidential.

Comm. Hirt – No report

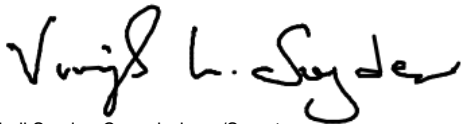
Comm. Snyder – The Redmond Town Center grand opening was quite the event and was done well. It was great to see it and the proximity in town.

Comm. McLaughlin - No report

**Adjourn**

The September 20, 2022 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 9:08 p.m.

ATTEST:

A handwritten signature in black ink that reads "Virgil L. Snyder". The signature is written in a cursive style with a large, looped initial "V".

Virgil Snyder, Commissioner/Secretary  
Oct 21, 2022 3:04 PM PDT

**Exhibit A – Guests**

<b>Name</b>	<b>Residence</b>
Joy Borkholder	Unknown



**Exhibit B - Monthly Voucher Summary**

King County Public Hospital District No. 2  
 dba EvergreenHealth  
 Voucher Summary & Approval #605  
 August 2022

	<u>From</u>	<u>To</u>	<u>Current Month</u>	<u>6 Month Average</u>
Patient & Insurance Refunds	N/A		\$ 350,972	\$ 301,230
Accounts Payable - Warrants/Refunds		various <sup>1</sup>	29,456,699	31,768,609
Accounts Payable - EFT	N/A		8,347,734	9,068,589
Risk Management Claims - ACH	N/A		103,103	122,242
Workers Compensation Claims	902016	902329	215,375	229,733
First Choice PPO Claims	216094	217440	1,773,994	2,138,051
Payroll - Warrants	439227	439359	342,948 <sup>2</sup>	157,354
Payroll - Direct Deposit	1881602	1890703	25,381,996	26,134,264
Payroll Taxes - EFT	N/A		10,150,022	10,569,004
B & O Taxes - EFT	N/A		717,475	803,286
			<u>\$ 76,840,318</u>	<u>\$ 81,292,362</u>

<sup>1</sup> The transition to JPM has resulted in multiple sequence numbers

<sup>2</sup> Higher than average live checks due to late payroll adjustments

**Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice**

<b>INITIAL APPOINTMENTS:</b> The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
<b>NAME</b>	<b>SPECIALTY/DEPT.</b>	<b>STATUS REQ.</b>	<b>REQUESTED APT. PERIOD</b>
Akin, Scott, MD	Diag. Radiology / Hosp. Med.	Telemedicine	09/20/2022 – 08/31/2024
Chou, Chris, MD	Sleep Medicine / Medicine	Active	09/20/2022 – 08/31/2024
Edwards, Jade, MD	Gastroenterology / Medicine	Active	09/20/2022 – 08/31/2024
Gobal, Freij, MD	Cardiology / Medicine	Active	09/20/2022 – 08/31/2024
Jan, Timothy, DO	Diag. Radiology / Hosp. Med.	Telemedicine	09/20/2022 – 08/31/2024
Koch, Sarah, MD	Neurology / Medicine	Active	09/20/2022 – 08/31/2024
Lauer, Katheryn, MD	Hospice / PC	Active	09/20/2022 – 08/31/2024
Lee, Jean, MD	Diag. Radiology / Hosp. Med.	Telemedicine	09/20/2022 – 08/31/2024
Maidman, Allison, MD	Pediatrics / PC	Active	09/20/2022 – 08/31/2024
Ogele, Emmanuel, MD	Emer. Med. / Hosp. Med.	Active	09/20/2022 – 08/31/2024
Palabindala, Venkataraman, MD	Hospitalist / Hosp. Med.	Active	09/20/2022 – 08/31/2024
Palo, Gaila, ARNP	NP-Wound Care / Medicine	AHP	09/20/2022 – 08/31/2024
Romero, Miriam Guadalupe, MD	Diag. Radiology / Hosp. Med.	Telemedicine	09/20/2022 – 08/31/2024
Sanchez-Mejia, Rene, MD	Neurosurgery / Surgery	Active	09/20/2022 – 08/31/2024
Scott-Fletcher, Bridget, ARNP	NP-Addiction Med. / PC	AHP	09/20/2022 – 08/31/2024
Shrestha, Sandeep, MD	Psychiatry / Medicine	Active	09/20/2022 – 08/31/2024
Srivastava, Udayan, MD	Diag. Radiology / Hosp. Med.	Telemedicine	09/20/2022 – 08/31/2024
Stambaugh, Leah, ARNP	NP-Gastroenterology / Med.	AHP	09/20/2022 – 08/31/2024
Talavera, Jason, MD	Cardiology / Medicine	Active	09/20/2022 – 08/31/2024
Theoharis, Jennifer, MD	Diag. Radiology / Hosp. Med.	Telemedicine	09/20/2022 – 08/31/2024
Tsai, Winnie, DO	Family Medicine / PC	Active	09/20/2022 – 08/31/2024
Vasquez, Eliana, MD	Family Medicine / PC	Active	09/20/2022 – 08/31/2024
Wiken, Katherine, ARNP	NP-Sleep Med / Medicine	AHP	09/20/2022 – 08/31/2024

<b>REAPPOINTMENTS:</b> The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
<b>NAME</b>	<b>SPECIALTY/DEPT.</b>	<b>STATUS REQ.</b>	<b>REQUESTED APT. PERIOD</b>
Anderson, Kurt A., MD	Orthopedics/Surgery	Active	09/20/2022 – 08/31/2024
Anderson, Shane S., MD, PhD	Pathology/Hospital Med	Active	09/20/2022 – 08/31/2024
Baker, David A., MD	Adult Hospitalist/Hosp Med	Active	09/20/2022 – 08/31/2024
Bilger, Marie L., MD	Pediatrics/PC	Active	09/20/2022 – 08/31/2024
Birchfield, George R., MD	Hospice/PC	Active	09/20/2022 – 08/31/2024
Booms, Catherine A., MD	Adult Hospitalist/Hosp Med	Active	09/20/2022 – 08/31/2024

Chong, Maria, MD	Diagnostic Rad/Hosp Med	Active	09/20/2022 – 08/31/2024
Clinch, Kelly A., MD	General Surgery/Surgery	Active	09/20/2022 – 08/31/2024
Delorit, Michele A., MD	OB-Gyn/W&C	Active	09/20/2022 – 08/31/2024
Dockins, John D., MD	Bariatrics/Surgery	Active	09/20/2022 – 08/31/2024
Fallah, Maheen, MD	OB-Gyn/W&C	Active	09/20/2022 – 08/31/2024
Gerard, James P., MD	Emergency Med/Hosp Med	Active	09/20/2022 – 08/31/2024
Gordon, Michelle L., MD	Adult Hospitalist/Hosp Med	Active	09/20/2022 – 08/31/2024
Graham, Robin S., MD	Pediatrics/PC	Active	09/20/2022 – 08/31/2024
Hawkins, Robert A., MD	Diagnostic Rad/Hosp Med	Telemedicine	09/20/2022 – 08/31/2024
Heydt, Jennifer L., MD	ENT/Surgery	Active	09/20/2022 – 08/31/2024
Holand, Bryan L., DPM	Podiatry/Surgery	Active	09/20/2022 – 08/31/2024
Johnson, Germaine R., MD	Diagnostic Rad/Hosp Med	Telemedicine	09/20/2022 – 08/31/2024
Johnson, Shana L., CNM	Midwifery/W&C	AHP	09/20/2022 – 08/31/2024
Joos, Zachary P., MD	Ophthalmology/Surgery	Active	09/20/2022 – 08/31/2024
Kaneshiro, Neil K., MD	Pediatrics/PC	Active	09/20/2022 – 08/31/2024
Kok, Mitchell P., MD	Diagnostic Rad/Hosp Med	Telemedicine	09/20/2022 – 08/31/2024
Korah, Shilpa, PharmD	Pharmacy/Hosp Med	AHP	09/20/2022 – 08/31/2024
Kullnat, Megan W., MD	Pediatrics/PC	Active	09/20/2022 – 08/31/2024
Lee, Lawrence J., MD	Diagnostic Rad/Hosp Med	Telemedicine	09/20/2022 – 08/31/2024
Lin, Paul C., MD	Infertility/W&C	Active	09/20/2022 – 08/31/2024
Manning, John D., MD	Orthopedics/Surgery	Active	09/20/2022 – 08/31/2024
Neill, Megan M., MD	Dermatology/Medicine	Active	09/20/2022 – 08/31/2024
Nguyen, VanLy, MD	OB-Gyn/W&C	Active	09/20/2022 – 08/31/2024
Oros, Vasile, PA-C	Orthopedics/Surgery	AHP	09/20/2022 – 08/31/2024
Patz, John D., DO	Family Medicine/PC	Active	09/20/2022 – 08/31/2024
Regan, Jennifer A., MD, PhD	Allergy-Immunology/Medicine	Courtesy	09/20/2022 – 08/31/2024
Stukovsky, Stephen S., MD	Family Medicine/PC	Courtesy	09/20/2022 – 08/31/2024
Taylor, Eva R., MD	Pediatrics/PC	Courtesy	09/20/2022 – 08/31/2024
Turner, Adam R., PA-C	Urgent Care/Hosp Med	AHP	09/20/2022 – 08/31/2024
Umar, Shaheen I., MD	Diagnostic Rad/Hosp Med	Telemedicine	09/20/2022 – 08/31/2024
Winant, Leanna K., MD	Family Medicine/PC	Active	09/20/2022 – 08/31/2024
Zhu, Liqun, MD	Family Medicine/PC	Active	09/20/2022 – 08/31/2024

**REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE:** The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY/DEPT	STATUS	PRIVILEGE(S)/STATUS REQUESTED/CHANGE
Billing, Peter S., MD	Bariatrics/Surgery	Active	Addl Privilege – Basic Robotic
Harris, Eric A., MD	Bariatrics/Surgery	Active	Addl Privilege – Basic Robotic
Pine, Nicole, PA-C	PA/W&C	AHP	Addl Privilege – Robotic Asst
Stakhnyuk, Viktor, PA-C	PA/Surgery (Bariatrics)	AHP	Addl Privilege – Robotic Asst

<b>Yeung, Connie, DO</b>	OB-GYN/W&C	Active	Addl Privilege – Robotic Asst
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<b>RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.</b>	
<b>NAME</b>	<b>SPECIALTY/DEPT</b>
<b>Billett, Kurt, MD</b>	Family Medicine/PC
<b>Clippert, Caryn, PA-C</b>	Bariatrics/Surgery
<b>Crosby, Ruth, MD</b>	Pediatrics/PC
<b>Esser, Sally, MD</b>	Family Medicine / PC
<b>Farmakis, Shannon, MD</b>	Diagnostic Rad/Hosp Med
<b>Flake, Brenda, MD</b>	OB-GYN/W&C
<b>Fung, Nicole, PA-C</b>	Ortho/Surgery
<b>Griffith-Cull, Megan, PA-C</b>	Ortho/Surgery
<b>Hoffman, Stuart, DO</b>	Neuro/Medicine
<b>Hou, Clifford, MD</b>	Ortho/Surgery
<b>Itagaki, Michael, MD</b>	Diagnostic Rad/Hosp Med
<b>Kim, David, MD</b>	Diagnostic Rad/Hosp Med
<b>Kirkman, Bryce, DO</b>	Ortho/Surgery
<b>Sampson, Topaz, MD</b>	Neuro/Medicine
<b>Vitantonio, Daniel, MD</b>	Neuro/Medicine
<b>Weiss, Michael, MD</b>	Allergy & Immunology/Med
<b>Wen, Julie, MD</b>	Pediatrics/PC

**Exhibit D – Surplus Equipment**

Description	Quantity	Total Dollar Amount
EXAM TABLE MIDMARK	1	\$500.00
EXAM TABLE MIDMARK	1	\$150.00
EXAM TABLE MIDMARK	1	\$50.00
EXAM TABLE MIDMARK RITTER	1	\$50.00