

**BOARD OF COMMISSIONERS  
SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO.1**Minutes  
December 5, 2023**CALL TO ORDER**

The Snohomish County Public Hospital District No. 1 (“SCPHD1”) meeting was called to order by Commissioner Karen Gahm at 4:00 p.m. Present for the meeting was Karen Gahm, Chair & SCPHD#1 Commissioner; Alice Cabe, Secretary & SCPHD#1 Commissioner; Dianne Forth, SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Lisa LaPlante, EHM Chief Administrative Officer & District Superintendent; Megan Wirsching, EHM Chief Nursing Officer; Ann Peterson, EHM Financial Officer; Blake Vintertun, EHM Foundation Director and Melissa Gray, Recording Secretary for the Board.

Guests included Bryan Wiederspohn, Stephanie Lizza and Rick Chatterton.

**PUBLIC COMMENT**

No public wished to comment

**CONSENT AGENDA**

Commissioner Gahm presented the SCPHD1 Consent Agenda which included the November 1, 2023; November 3, 2023, and November 6, 2023, SCPHD1 minutes. There being no questions, Commissioner Gahm called for a motion to approve the consent agenda items.

**Motion:** Commissioner Cabe moved to approve the Consent Agenda which included the November 1, 2023; November 3, 2023, and November 6, 2023, SCPHD1 minutes. Commissioner Forth seconded the motion. ***The motion carried unanimously.***

**COMMUNITY ADVISORS COMMITTEE ANNUAL REPORT**

Stephanie Lizza presented the 2023 Community Advisors Committee annual report which included a summary of the program based on the work accomplished and the feedback from the advisors and to bring forward candidate recommendations for 2024. Discussion ensued.

Reappointments included: Lynsey Gagnon, Patty Fountain, Dianne Forth, Sarah Lunstrum, Mariana Medina, Ruth Medina, Kenneth Morrell, Lisa Stevens-Harbor, Terry Stinson.

Proposed appointments included: Susan Chatlos-Susor, John Stima, Brett Parsons, Lynne Kelly, Susan Palmer-Wood.

**CAO REPORT**

CAO LaPlante noted the report included in the board materials, she and members of Administrative Council shared highlights which included a message from Al DeYoung, 2<sup>nd</sup> Floor and Lobby mitigation, hiring event, Veteran’s Day, Sultan Mayor, ED Refresh, Master Facility Planning, Fluoro, I-Give campaign, visit from Congresswoman DelBene. Discussion ensued.

**BOARD REPORTS****i. BOARD QUALITY**

Commissioner Strub noted the great work on blood culture.

**ii. AGB AUDIT & FINANCE**

Commissioner Cabe noted the November meeting had an entrance conference for both Washington State Auditors and KPMG and a discussion regarding investment options for EHM.

**iii. BOARD STRATEGY, PLANNING & CONSTRUCTION**

Commissioner Gahm noted focus items included City of Monroe lease, Market Share report and changes at Geriatric clinic.

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**iv. FOUNDATION BOARD**

No report.

**v. EHM COMMUNITY ADVISORS**

EHM Cardiology shared information about the new clinic in Monroe and their passion for preventive heart care. Drs. Gonzalez and Talavera are fluent in Spanish which will be impactful in our community.

**SCPHD#1 BUSINESS**

**RESOLUTION 2023-08: SURPLUS ASSETS**

A Resolution of the Board of Commissioners of Snohomish County Public Hospital District No. 1, Snohomish County, Washington, declaring certain equipment in the District's hospital or healthcare facility as surplus to the needs of the District and directing the Administrator of the District to affect a sale of such surplus property at a public or private sale, as provided by statute.

**Motion:** Commissioner Cabe moved to approve and adopt Resolution 2023-08 declaring the described equipment is now and will not be needed for the District and the Superintendent of the District is authorized to proceed to affect a public or private sale of such property as provided by RCW 70.44.320. Commissioner Matuschak seconded the motion. ***The motion carried unanimously.***

**RESOLUTION 2023-09: RECOGNITION OF JEFF TOMLIN**

There being no further discussion needed, Commissioner Gahm called for a motion to approve and adopt Resolution 2023-09 in Recognition and Appreciation of Dr. Jeff Tomin, CEO EvergreenHealth.

**Motion:** Commissioner Matuschak moved to approve and adopt Resolution 2023-09 which formally acknowledges and extends its profound appreciation and thanks to Dr. Jeff Tomlin for his many years of service to EvergreenHealth and EvergreenHealth Monroe. Commissioner Forth seconded the motion. ***The motion carried unanimously.***

**RESOLUTION 2023-10: RECOGNITION OF TIM MCLAUGHLIN**

There being no further discussion needed, Commissioner Gahm called for a motion to approve and adopt Resolution 2023-09 in Recognition and Appreciation of KCPHD2 Commissioner Tim McLaughlin.

**Motion:** Commissioner Forth moved to approve and adopt Resolution 2023-10 which formally acknowledges and extends its profound appreciation to Tim McLaughlin for his years of service to EvergreenHealth Monroe from Dec 2018 to Dec 2023. Commissioner Cabe seconded the motion. ***The motion carried unanimously.***

**MINUTE RESOLUTION: EMERGENCY DECLARATION**

There being no further discussion needed, Commissioner Gahm called for a motion to recommend to the Alliance Governance Board approve an emergency declaration

**Motion:** Commissioner Cabe moved to recommend to the Alliance Governance Board approval for an emergency declaration which delegates authority to the CAO to surpass the competitive bidding requirements necessary to make full and complete repairs as quickly as possible. Commissioner Forth seconded the motion. ***The motion carried unanimously.***

**BOARD OF COMMISSIONERS  
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December 5, 2023**COMMUNITY ADVISORS CANDIDATES**

There being no further discussion needed, Commissioner Gahm called to approve the EHM Community Advisors Candidate reappointments and proposed appointments as presented and recommended.

**Motion:** Commissioner Cabe moved to approve the EHM Community Advisor Candidate reappointments and proposed appointments as presented and recommended. Commissioner Gahm seconded the motion. ***The motion carried unanimously.***

**2024 PROPOSED REGULAR & EDUCATION SCHEDULE**

There being no further discussion needed, Commissioner Gahm called for a motion to approve the 2024 Regular Meeting and Education Session Schedule as presented.

**Motion:** Commissioner Matuschak moved to approve the 2024 Regular meeting and Education session schedule as presented. Commissioner Cabe seconded the motion. ***The motion carried unanimously.***

**2024 SCPHD1 BOARD OFFICERS**

CAO LaPlante opened the floor for SCPHD1 Board Officer nominations.

Nominations for SCPHD1 Chair: Karen Gahm

Nominations for SCPHD1 Secretary: Alice Cabe

Commissioner Gahm accepted the nomination of SCPHD1 Chair.

Commissioner Cabe accepted the nomination of SCPHD1 Secretary.

**Motion:** Commissioner Matuschak moved to appoint Commissioner Karen Gahm as SCPHD1 Board Chair. Commissioner Cabe seconded the motion. ***The motion carried 4-0. Commissioner Gahm abstained.***

**Motion:** Commissioner Matuschak moved to appoint Commissioner Alice Cabe as SCPHD1 Board Secretary. Commissioner Gahm seconded the motion. ***The motion carried 4-0. Commissioner Cabe abstained.***

**2024 COMMITTEES**

Commissioner Gahm opened a discussion about 2024 board committee assignments and SCPHD1 AGB representatives. Discussion ensued. Commissioner assignments are as follows for 2024:

AGB Audit & Finance: Alice Cabe & Steve Matuschak

EHM Quality: Charles Strub

Strategic Planning & Construction: Karen Gahm

Community Advisors: Charles Strub

SCPHD1 AGB Representatives: Alice Cabe & Karen Gahm



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**2024 BOARD DEPARTMENT SPOTLIGHT SCHEDULE**

CAO LaPlante presented the proposed Q1 Board Department Spotlight schedule noting sign up will be via email.

**COMMISSIONER CLOSING COMMENTS**

Commissioner Forth thanked the board and management for the opportunity to serve. Commissioner Gahm recognized Commissioner Forth for her service as Commissioner Position 3 and noted the board looks forward to future opportunities to work with her, her long-standing community involvement and passion for the hospital has been and continues to be beneficial for the community.

**ADJOURN**

There being no further business, Commissioner Gahm adjourned the SCPHD#1 Board of Commissioners meeting at 5:31 p.m.

**ATTEST: SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO. 1**

DocuSigned by:

*Melissa Gray*

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Melissa Gray, Recording Secretary

DocuSigned by:

*Alice Cabe*

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Alice Cabe, Commissioner & Board Secretary