



**BOARD OF COMMISSIONERS  
SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO.1**

Minutes  
September 3, 2024

**CALL TO ORDER**

The Snohomish County Public Hospital District No. 1 (“SCPHD1”) meeting was called to order by Commissioner Karen Gahm at 3:00 p.m. Present for the meeting was Karen Gahm, Chair & SCPHD#1 Commissioner; Alice Cabe, Secretary & SCPHD#1 Commissioner; Chuck Strub, SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Lisa LaPlante, EHM Chief Administrative Officer & District Superintendent; Ann Peterson, EHM Financial Officer; Stacey Riden, Human Resources Director; and Melissa Gray, Recording Secretary for the Board.

Guests included Troy Harrell and Sean Guimond.

**PUBLIC COMMENT**

No public wished to comment.

**CONSENT AGENDA**

Commissioner Gahm presented the SCPHD1 Consent Agenda which included the August 6, 2024, SCPHD1 minutes. There being no questions, Commissioner Gahm called for a motion to approve the consent agenda items.

**Motion:** Commissioner Strub moved to approve the Consent Agenda which included the August 6, 2024, and SCPHD1 minutes. Commissioner Cabe seconded the motion. ***The motion carried unanimously.***

**SCPHD#1 BUSINESS**

**CAPITAL: LAB ANALYZER**

Troy Harrell and Sean Guimond presented a proposal for an early approval for the laboratory’s Roche chemistry analyzer replacement project that will be included in the 2025 Capital Budget. Planning and implementation process can take up to one year, an early approval will allow the project to remain in 2025 and align with the EH system update. Discussion ensued.

There being no further discussion needed, Commissioner Gahm called for a motion.

**Motion:** Commissioner Strub moved to approve and recommend the Alliance Governance Board approve \$1,320,000 to initiate and complete the Roche chemistry analyzer replacement project budgeted for 2025. Commissioner Matuschak seconded the motion. ***The motion carried unanimously.***

**RESOLUTION 2024-03: AUDITORS & TREASURERS**

A resolution of the Board of Commissioners of Snohomish County Public Hospital District No. 1 appointing and/or reappointing the Treasurer and Alternate Treasurers and, repealing prior resolutions as such may be inconsistent with this resolution. The noted change for this resolution is removing Daria Heimerman as Treasurer and financial account signatory and appointing William Howe as the District Treasurer. Discussion ensued.

There being no further discussion needed, Commissioner Gahm called for a motion.



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**Motion:** Commissioner Strub moved to adopt and approve Resolution 2024-03 appointing William Howe as the District Treasurer. Commissioner Cabe seconded the motion. **The motion carried unanimously.**

**CAO REPORT**

CAO LaPlante noted the CAO report included in the board materials. The following highlights or updates were shared by CAO LaPlante and FO Peterson: Dr. Yan the new General Surgeon beginning in January 2025, recap of FEMA training, blood culture contamination rates, \$5k grant for outstanding outcomes in Antimicrobial Stewardship, Multi-Specialty Clinic reopened, community engagement, Urgent Care, and August financials. Discussion ensued.

**EHM BOARD COMMITTEE REPORTS**

**i. BOARD QUALITY**

Commissioner Strub shared the news that EHM has had 4 months in a row of no blood culture contamination.

**ii. AGB AUDIT & FINANCE**

Commissioner Cabe noted the committee discussed in detail the lab analyzer capital request and voted in favor to recommend to the Alliance Governance Board to approve.

**iii. EHM COMMUNITY ADVISORS**

Recruitment window now open. Next meeting is October 3.

**iv. AGB TALKING POINTS**

**COMMISSIONER CLOSING COMMENTS**

Commissioner Strub mentioned an article he read regarding provider burnout and shared an updated on what he has learned about residency programs at EHM.

Commissioner Gahm reminded the board to complete their outstanding education in HealthStream that is due Oct 26; noted the upcoming Superintendent evaluation and Board self-evaluation and Blue Jeans & Boots Gala on Sept 13.

**ADJOURN**

There being no further business, Commissioner Gahm adjourned the SCPHD#1 Board of Commissioners meeting at 4:16 p.m.

**ATTEST: SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO. 1**

DocuSigned by:

*Melissa Gray*

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Melissa Gray, Recording Secretary

DocuSigned by:

*Alice Cabe*

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Alice Cabe, Commissioner & Board Secretary