

**BOARD OF COMMISSIONERS
SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO.1**Minutes
October 3, 2023**CALL TO ORDER**

The Snohomish County Public Hospital District No. 1 (“SCPHD1”) meeting was called to order by Commissioner Karen Gahm at 4:03 p.m. Present for the meeting was Karen Gahm, Chair & SCPHD#1 Commissioner; Alice Cabe, Secretary & SCPHD#1 Commissioner; Dianne Forth, SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Charles Strub, SCPHD#1 Commissioner; Lisa LaPlante, EHM Chief Administrative Officer & District Superintendent; Megan Wirsching, EHM Chief Nursing Officer; Stacey Riden, EHM HR Director and Melissa Gray, Recording Secretary for the Board.

WELCOME NEW SCPHD1 COMMISSIONER

Commissioner Gahm welcomed Dianne Forth, who has joined the Board of Commissioners bringing with her more than a decade of leadership and volunteer experience with the hospital's foundation. Forth is a dedicated volunteer, having served the Monroe community as a member of the Monroe Public School foundation, President Elect of the Rotary Club of Monroe, and Board President for the Downtown Monroe Association. Her current term runs through December 31, 2023. Welcome Dianne, we look forward to working with you these next few months.

PUBLIC COMMENT

No public wished to comment

CONSENT AGENDA

Commissioner Gahm presented the SCPHD1 Consent Agenda which included the September 1, 2023; September 5, 2023 and September 18, 2023, SCPHD1 minutes. There being no questions, Commissioner Gahm called for a motion to approve the consent agenda items.

Motion: Commissioner Strub moved to approve the Consent Agenda which included the September 1, 2023; September 5, 2023, and September 18, 2023, SCPHD1 minutes. Commissioner Cabe seconded the motion. ***The motion carried 4-0 with 1 abstention.***

GOVERNANCE EDUCATION

CAO LaPlante presented a Governance Education which included roles and responsibilities, guidance and sources of law from AWPHD, critical laws and procedures, liabilities and immunities, governance and management framework, delegated duties to the Alliance Governance Board, board structure and committees. Discussion ensued.

CAO REPORT

CAO LaPlante noted the CAO report included in the board materials, discussion items included IBHU, Wound Care and soil remediation. Discussion ensued.

BOARD REPORTS**i. BOARD QUALITY**

Commissioner Strub noted Press Ganey questions will be changing in January.

ii. AGB AUDIT & FINANCE

Commissioner Cabe noted the focus of the EHK meeting continues to be financial recovery efforts and at the AGB AFC another strong month of financials and how to prepare for a ‘rainy day’ using the resources we have.

iii. BOARD STRATEGY, PLANNING & CONSTRUCTION

No report due to no meeting.



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iv. FOUNDATION BOARD

No report.

v. EHM COMMUNITY ADVISORS

No report, next meeting is October 5.

SCPHD#1 BUSINESS

i. HEALTHSTREAM ACCESS WALK-THRU

Melissa Gray walked commissioners thru how to access mandatory education modules to be completed by October 28, 2023.

COMMISSIONER CLOSING COMMENTS

Commissioners briefly discussed Dr. Tomlin’s retirement announcement and how SCPHD#1 may be involved in the CEO recruitment process, revisit Board Rounding for 2024, a tour of the Heart Care Clinic and changing the regular meeting time for 2024.

ADJOURN

There being no further business, Commissioner Gahm adjourned the SCPHD#1 Board of Commissioners meeting at 6:00 p.m.

ATTEST: SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO. 1

DocuSigned by:

Melissa Gray

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Melissa Gray, Recording Secretary

DocuSigned by:

Alice Cabe

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Alice Cabe, Commissioner & Board Secretary