



**BOARD OF COMMISSIONERS  
SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO.1**

Minutes  
September 5, 2023

**CALL TO ORDER**

The Snohomish County Public Hospital District No. 1 ("SCPHD1") meeting was called to order by Commissioner Karen Gahm at 4:04 p.m.

**EXECUTIVE SESSION**

At 4:05 p.m. Commissioner Gahm adjourned the SCPHD1 meeting into Executive Session as permitted by RCW 42.30.110 (1)(h); to evaluate the qualifications of a candidate for appointment to elective office. The session was scheduled for 15 minutes.

**MEETING RECONVENED**

The open public meeting was reconvened at 4:19 p.m. by Commissioner Gahm. Present for the meeting was Karen Gahm, Chair & SCPHD#1 Commissioner; Alice Cabe, Secretary & SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Charles Strub, SCPHD#1 Commissioner; Lisa LaPlante, EHM Chief Administrative Officer & District Superintendent; Megan Wirsching, EHM Chief Nursing Officer and Melissa Gray, Recording Secretary for the Board.

**PUBLIC COMMENT**

No public wished to comment

**CONSENT AGENDA**

Commissioner Gahm presented the SCPHD1 Consent Agenda which included the August 1, 2023, and August 29, 2023, SCPHD1 minutes. There being no questions, Commissioner Gahm called for a motion to approve the consent agenda items.

**Motion:** Commissioner Cabe moved to approve the Consent Agenda which included the August 1, 2023, and August 29, 2023, SCPHD1 minutes. Commissioner Matuschak seconded the motion. ***The motion carried unanimously.***

**CAO REPORT**

CAO LaPlante noted the CAO report included in the board materials, highlights included new KCPHD2 Commissioner Nancy Stewart, upcoming HFMA conference, community events, Legislative visit, meet and greet with Puget Sound Kidney Center CEO, Tom DeBord, Holter heart monitoring in the ED, and days cash on hand. Discussion ensued.

**BOARD REPORTS**

**i. BOARD QUALITY**

Commissioner Strub noted the focus of the meeting was the DOH survey results and a discussion regarding the higher percentage of workplace violence occurrences in comparison to years past.

**ii. AGB AUDIT & FINANCE**

Commissioner Cabe noted the focus of the EHK meeting was financial recovery efforts and at the AGB AFC there was focus on denials and legacy A/R.

**iii. BOARD STRATEGY, PLANNING & CONSTRUCTION**

Commissioners Matuschak and Gahm noted the following items were discussed: mid-year strategic plan update, welcome new KCPHD2 Commissioner, behavioral health outpatient clinic in Canyon Park, and Regence negotiations.



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**iv. FOUNDATION BOARD**

No report.

**v. EHM COMMUNITY ADVISORS**

No report, next meeting is October 5.

**SCPHD#1 BUSINESS**

**i. COMMISSIONER POSITION 3 INTERVIEW CANDIDATE SELECTION**

Commissioner Gahm announced there are two eligible candidates for the Snohomish County Public Hospital District No. 1 Commissioner Position 3 vacancy. The board discussed qualifications of the candidates in Executive Session at the beginning of this meeting and are postponing the selection due to reopening the public comment and nomination window for 10 days.

**ii. RESOLUTION 2023-05: SURPLUS ASSETS**

A Resolution of the Board of Commissioners of Snohomish County Public Hospital District No. 1, Snohomish County, Washington, declaring certain equipment in the District’s hospital or healthcare facility as surplus to the needs of the District and directing the Administrator of the District to affect a sale of such surplus property at a public or private sale, as provided by statute.

**Motion:** Commissioner Strub moved to approve and adopt Resolution 2023-05 declaring the described equipment is no and will not be needed for the District and the Superintendent of the District is authorized to proceed to affect a public or private sale of such property as provided by RCW 70.44.320. Commissioner Cabe seconded the motion. **The motion carried unanimously.**

**COMMISSIONER CLOSING COMMENTS**

Commissioners briefly discussed Gala auction items, outstanding annual education items and requested updates on wound care, recovery center and IBHU at future board meetings.

**ADJOURN**

There being no further business, Commissioner Gahm adjourned the SCPHD#1 Board of Commissioners meeting at 5:47 p.m.

**ATTEST: SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO. 1**

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Melissa Gray, Recording Secretary

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Alice Cabe, Commissioner & Board Secretary