

King County Public Hospital District No. 2
d/b/a EvergreenHealth
Board of Commissioners Meeting
EvergreenHealth Medical Center, Kirkland, WA
November 21, 2023
Business Meeting Minutes

Comms. Present: Comms. Cashman, Edwards, Hirt, McLaughlin, Pilcher, Snyder, and Stewart

Medical Staff Leadership: Chad Bentsen, MD

Others Present: Chris Bredeson, Mark Freeborn, MD, Jeff Friedman, Monique Gablehouse, Jessika Groce, Frank Hemeon, Richard Meeks, Ettore Palazzo, MD, Candace Scairpon, Mary Shepler, Jeff Tomlin, MD, Mark Wimley, Garrett Buckingham, Shelly Henderson, Rosemary Langford, Stephanie Lizza, Trisha West

Legal Counsel: Jenny Churas, Kevin Hansen

Guests: See **Exhibit A**

**PUBLIC
MEETING AND
EXECUTIVE
SESSION**

Comm. Snyder called the November 21, 2023 Business Meeting of the Board of Commissioners of King County Public Hospital District No. 2 to order at 5:00 p.m. Comm. Snyder announced that the Board would immediately adjourn into Executive Session to consider and discuss medical staff privileges, pending litigation, and personnel matters, as permitted under RCW 42.30.110. Comm. Snyder further announced that the Executive Session would conclude at approximately 6:30 p.m. and that the Open Public Meeting would reconvene at that time.

The Executive Session commenced at 5:01 p.m. The Executive Session was concluded at 6:22 p.m., at which time a short recess was taken.

Comm. Snyder reconvened the Public Meeting, calling it to order at 6:32 p.m. and welcoming those present.

Order of Business There were no changes to the agenda.

Public Comment There were no members of the public present that wished to provide comment at this time.

Action Items

Resolution No. 940-23 ~ Approval of Employment Agreement for CEO

Comm. Stewart made a motion to adopt resolution No. 940-23: A Resolution of the Board of Commissioners of King County Public Hospital District No. 2, King County, Washington, Providing for the Appointment and Terms of Employment of Ettore Palazzo, MD as the Superintendent/CEO in accordance with RCW 70.44.070.

Comm. McLaughlin seconded the motion.

The motion carried with a vote of 6-0.

Comm. Hirt was not present for the vote.

Comm. McLaughlin noted there are a few typos in the resolution and will connect with Candace to fix them.

Upon conclusion of the vote Ettore Palazzo, MD introduced his family and thanked the Board for giving him this opportunity.

Dr. Palazzo's appointment will be effective December 10, 2023.

A short break followed for photos.

Consent Agenda

Comm. Edwards made a motion to approve the Consent Agenda.

The Consent Agenda included:

A) Board Minutes

- Business Meeting – October 17, 2023
- Special Board Meeting – October 30, 2023
- Special Board Meeting – November 2, 2023
- Board Educational/Budget Hearing – November 3, 2023
- Special Board Meeting – November 8, 2023

B) Voucher No. 619 October, 2023, totaling \$75,000,053
(Exhibit B)

C) Medical Staff

- New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Medical Center Medical Staff and AHPs in **Exhibit C** and Delineation of Privileges
- Privileging Form Update – Dermatology
- Privileging Form Update – Endocrinology

D) Disposal of Surplus Equipment (as identified in **Exhibit D**)

Comm. Pilcher seconded the motion.

The motion carried with a vote of 6-0.

Comm. Hirt did not vote.

Resolution No. 938-23 ~ 2024 Budget

Comm. Cashman made a motion to approve Resolution No. 938-23 regarding the 2024 Budget as presented on November 3, 2023.

Comm. Stewart seconded the motion.

The motion carried with a vote of 6-0.

Comm. Hirt did not vote.

Resolution No. 939-23 ~ Property Tax Levy

Comm. McLaughlin made a motion to approve Resolution No. 939-23 regarding the 2024 Property Tax Levy as presented on November 3, 2023.

Comm. Pilcher seconded the motion.

The motion carried with a vote of 6-0.

Comm. Hirt did not vote.

Frank Hemeon, Interim CFO, provided clarification regarding the data in the resolution noting that it includes the 2024 amount, the increase over 2023, and the 2023 amount.

Strategic Plan Measures of Success

Comm. Pilcher made a motion to approve the updated 2023-2025 measures of success as written.

Comm. Stewart seconded the motion.

The motion carried with a vote of 6-0.

Comm. Hirt did not vote.

2024 Levy Program Allocation Adjustment

Comm. Cashman made a motion to reallocate Healthline Levy Funds as presented.

Comm. McLaughlin seconded the motion.

The motion carried with a vote of 6-0.

Comm. Hirt was not present for the vote.

**ENT/Geriatric
Clinic Relocations**

Community Benefit Statement

The proposed swap will enable the Ear Nose and Throat (ENT) clinic to grow and provide additional access to our community. Additionally, the swap will bring the Geriatric Clinic (GC) needed financial support in line with the clinic's levy allocation and provide a more sustainable platform to meet the needs of our senior patients. Finally, ENT growth provides an emergency department call coverage model that is supportable exclusively by EvergreenHealth employed physicians ensuring coverage for our patients in the event of ENT emergencies.

Comm. Edwards made a motion to approve the capital request to enable the swap of the Geriatric Care (GC) and Ear, Nose and Throat (ENT) clinic locations as written.

Comm. Pilcher seconded the motion.

The motion carried with a vote of 7-0.

General Counsel

Comm. Pilcher made a motion to approve the appointment of Jenny Churas as EvergreenHealth's General Counsel.

Comm. Cashman seconded the motion.

The motion carried with a vote of 6-0.

Comm. Hirt did not vote.

Written Reports

**Emergency
Preparedness
Report**

Barb Jensen, Manager of Trauma Services & Emergency Preparedness, provided a brief overview of the report and responded to questions from the Board.

**Governance
Committee Annual
Report**

Comm. Edwards provided a brief overview of the report and responded to questions from the Board. Additionally, Comm. McLaughlin thanked Comm. Edwards and the Committee for their work on streamlining EvergreenHealth's governing documents.

Discussion Items

**Medical Staff
Update**

Chad Bentsen, MD, Medical Staff President had no report.

**CEO/Administrative
Update**

Jeff Tomlin, MD, CEO, discussed the following:

- Payor contracting is still in progress.
- This is his last meeting as CEO.

- Dr. Tomlin thanked the Board of Commissioners for their wisdom and guidance, congratulated Comm. Edwards on his election to the Woodinville City Council, and thanked Comm. McLaughlin for his work as Board Chair and for his leadership during the pandemic. Additionally, he thanked Candace Scairpon for her efforts in coordinating the work of the Board and Board committees. He congratulated Ettore Palazzo, MD for his appointment as CEO and noted that he will be inheriting an exceptional leadership team. He thanked the Medical Staff Officers for their great partnership with the Board, and Kevin Hansen for his work during the pandemic, great collaboration and helping us ensure we are compliant with RCWs.

The Board thanked Dr. Tomlin for his care of the organization and for fostering its great culture.

Additionally, Comm. McLaughlin thanked Kevin Hansen for his help and support during the pandemic and beyond.

Commissioner Reports

Before the Commissioner reports Comm. Snyder announced that Comm. Edwards has submitted his letter of resignation with an effective date of December 22, 2023 and wished him good luck.

Comm. Cashman – Following a successful campaign and election, he is happy to be here for a full six-year term.

Comm. Edwards – Thank you to Dr. Palazzo for taking the CEO position, you will take this organization to great places; we need you, the community needs you, and our staff need you. You have the best staff in the country; you are the hero our community needs.

Comm. Stewart – Thank you to Dr. Tomlin for forging his career here at EvergreenHealth, we are fortunate that we can pass that baton to Dr. Palazzo. I'm excited to be serving with Comm. Cashman.

Comm. Pilcher – I appreciate the leadership style that Dr. Tomlin has displayed the last few years, he has great humility; it's been a pleasure and I look forward to working with Dr. Palazzo.

Comm. Hirt – Thank you to Dr. Tomlin for supporting EvergreenHealth and for your leadership.

Comm. McLaughlin – No report, echo comments of others.

Comm. Snyder – Thank you to the new Commissioners that have started this year, you have really stepped up. Thank you to the

staff for your work and preparation to support us tonight. Thank you to Dr. Tomlin you have helped us each grow as Commissioners. Dr. Palazzo you come from within, your relational leadership style provides inspiration to everyone. We look forward to working with you in the years to come.

Adjourn

The November 21, 2023 meeting of the Board of Commissioners for King County Public Hospital District No. 2 was adjourned at 7:40 p.m.

ATTEST:



Tim McLaughlin, Secretary/Commissioner
Dec 20, 2023 1:28 PM PST

Exhibit A – Guests

Name

Setty Palazzo, Elena Palazzo

Exhibit B - Monthly Voucher Summary

King County Public Hospital District No. 2
 dba EvergreenHealth
 Voucher Summary & Approval #619
 October 2023

	<u>From</u>	<u>To</u>	<u>Current Month</u>	<u>6 Month Average</u>
Patient & Insurance Refunds	N/A		\$ 391,234 ²	\$ 291,717
Accounts Payable - Warrants		various ¹	9,975,584	\$ 9,835,738
Accounts Payable - EFT	N/A		24,775,186	\$ 25,364,316
Risk Management Claims - EFT	N/A		74,688	\$ 71,201
Workers Compensation Claims	903464	903782	159,902	\$ 192,682
First Choice PPO Claims	236517	237951	2,108,273	\$ 2,429,030
Payroll - Warrants	442102	442227	52,996	\$ 73,504
Payroll - Direct Deposit	2021631	2031262	26,064,275	\$ 28,610,872
Payroll Taxes - EFT	N/A		10,867,356	\$ 11,529,813
B & O Taxes - EFT	N/A		530,559	\$ 687,657
			<u>\$ 75,000,053</u>	<u>\$ 79,086,530</u>

Exhibit C ~ Medical Staff/AHP Appointments/Reappointments/Scope of Practice

INITIAL APPOINTMENTS: The following individuals are approved for initial appointment to the Medical Staff or Allied Health Professionals with privileges delineated in their credentials file.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Abrahams, Marissa, ARNP	NP, Psychiatry / Medicine	AHP	11/21/2023 – 10/31/2025
Boudousquie, Alan, MD	Pathology / Hosp. Medicine	Courtesy	11/21/2023 – 10/31/2025
Champaloux, Marc, MD	Internal Medicine / Hosp. Med.	Active	11/21/2023 – 10/31/2025
Du, Liang, MD	Internal Medicine / Hosp. Med.	Active	11/21/2023 – 10/31/2025
Duffy, Patrick, PA-C	PA, Neurosurgery / Surgery	AHP	11/21/2023 – 10/31/2025
Hejazi, Seyed, MD*	Internal Medicine / Hosp. Med.	Active	11/21/2023 – 10/31/2025
Larrabee, Midori, MD	Internal Medicine / Hosp. Med.	Active	11/21/2023 – 10/31/2025
Manansala, Dayanara Ciara, ARNP, DNP	NP, Pediatrics / Hosp. Med.	AHP	11/21/2023 – 10/31/2025
Sachdeva, Sandeep, MD	Palliative Care / PC	Active	11/21/2023 – 10/31/2025
Song, Kathleen, DO	OB/GYN / W&C	Active	11/21/2023 – 10/31/2025
Thema, Aude, ARNP	NP, Psychiatry / Medicine	AHP	11/21/2023 – 10/31/2025
Yruma, Emmanuel, MD	Internal Medicine / Hosp. Med.	Active	11/21/2023 – 10/31/2025

REAPPOINTMENTS: The following individuals are approved for reappointment to the Medical or AHP Staff with the privileges delineated in their credentials files.			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Bologan, Ana-Irina, ARNP, RNFA	Urology/Surgery	AHP	11/21/2023 – 10/31/2025
Castro, Joseph O., PA-C	Neurosurgery/Surgery	AHP	11/21/2023 – 10/31/2025
Chang, Yoon Hee A., MD	Neuroscience/Medicine	Active	11/21/2023 – 10/31/2025
Day, Kristopher M., MD	Plastics/Surgery	Active	11/21/2023 – 11/30/2024
Donovan, Stacey M., RNFA	General Surg/Surgery	AHP	11/21/2023 – 10/31/2025
Ellis, Jimmy S., DO	OB Hospitalist/W&C	Active	11/21/2023 – 10/31/2025
Engelbrecht, Diane E., MD	Diag Radio/Hosp Med	Active	11/21/2023 – 10/31/2025
Fazl, Arash, MD, PhD	Neuroscience/Medicine	Active	11/21/2023 – 10/31/2025
Grimm, Amy E., MD	Pediatrics/PC	Courtesy	11/21/2023 – 10/31/2025
Kim, Daniel J., MD	Rheumatology/Medicine	Active	11/21/2023 – 10/31/2025
Lin, Jen-Liang, MD	Cardiology/Medicine	Active	11/21/2023 – 10/31/2025
Marion, Dominique E., MD	Pediatrics/PC	Active	11/21/2023 – 10/31/2025
McKinnon, Lisbeth M., MD	OB Hospitalist/W&C	Active	11/21/2023 – 10/31/2025
Seaver, Gwen E., MD	Pediatrics/PC	Courtesy	11/21/2023 – 10/31/2025
Taylor, Lindsay S. PA-C	Emerg Med/Hosp Dept	AHP	11/21/2023 – 10/31/2025
Tsuang, Mary W., MD	OBGYN/W&C	Active	11/21/2023 – 10/31/2025
Tyson, Brad T., PsyD	Neuroscience/Medicine	AHP	11/21/2023 – 10/31/2025
Van Haelst, Carol M., MD	Cancer/Medicine	Active	11/21/2023 – 10/31/2025
Zichella, Mario, DO	Neonatology/W&C	Active	11/21/2023 – 10/31/2025

REQUESTS FOR ADDITIONAL/CHANGE OF PRIVILEGES OR STAFF STATUS CHANGE: The following individuals are approved for additional privileges or a change of privileges, as noted in their credentials files. Additional privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY/DEPT	STATUS	PRIVILEGE(S)/STATUS REQUESTED/CHANGE
Ferry, Joseph F., ARNP	Diag Radio/Hosp Med	AHP	Proctoring Complete for Arthrocentesis
O'Neill, Laura A., PA-C	Diag Radio/Hosp Med	AHP	Proctoring Complete for paracentesis
Urbanelli, Laura N., PA-C	Diag Radio/Hosp Med	AHP	Proctoring Complete for Nasoenteric placement

RESIGNATIONS: The following resignations from the Medical Staff or AHP's are accepted and approved.	
NAME	SPECIALTY/DEPT
Albertson, Lynn L., ARNP	Family Med/PC
Bobba, Swapna J., MD	Family Med/PC
Capocaccia, Caroline M., MD	Emergency Med/Hospital Med
Caris, Elizabeth C., MD	Peds Cardiology/Medicine
Dargo, Jonathan J., MD	Neuroscience/Medicine
Pardakhtim, Shokouh, ARNP, DNP	Neurosurgery/Surgery
Rich, Samuel C., PA-C	Ortho-Spine/Surgery
Rogers, Heidi L., MD	Family Medicine/PC
Schreuder, John G., MD	Pediatrics/PC

Exhibit D – Surplus Equipment

Description	MFG	Quantity	Dollar Amount Each	Total Dollar Amount
model 630	Midmark	1	\$600	\$600.00
Versacare P3200	Hillrom	1	\$25	\$25.00
Versacare P3200	Hillrom	1	\$25	\$25.00
Versacare P3200	Hillrom	1	\$25	\$25.00
Versacare P3200	Hillrom	1	\$25	\$25.00
S3	stryker	1	\$25	\$25.00
S3 3002	stryker	1	\$25	\$25.00
S3 3002	stryker	1	\$25	\$25.00
S3 3002	stryker	1	\$25	\$25.00
S3 3002	stryker	1	\$25	\$25.00
S3 3002	stryker	1	\$25	\$25.00
S3 EX 3002	stryker	1	\$25	\$25.00
1025 prime zoom	stryker	1	\$25	\$25.00
1025 prime zoom	stryker	1	\$25	\$25.00
1025 prime zoom	stryker	1	\$25	\$25.00
1025 prime zoom	stryker	1	\$25	\$25.00
1025 prime zoom	stryker	1	\$25	\$25.00
1509	stryker	1	\$25	\$25.00
Omnibed Isolette C2000	Hillrom	1	\$100	\$100.00
Omnibed Giraffe	GE	1	\$200	\$200.00
2140 InTouch	Hillrom	1	\$25	\$25.00
Versacare P3200	Hillrom	1	\$25	\$25.00
S2 3002 zoom	stryker	1	\$25	\$25.00
Dash 4000	GE	1	\$25	\$25.00
Dash 4000	GE	1	\$25	\$25.00
Dash 4000	GE	1	\$25	\$25.00
Mac 5000	GE	1	\$125	\$125.00
BleasSirius	spacelabs	1	\$200	\$200.00
BleasSirius	spacelabs	1	\$200	\$200.00

Total: \$2,000.00