

**BOARD OF COMMISSIONERS  
SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO.1**

Minutes  
December 6, 2022

**CALL TO ORDER**

The open public meeting of the Snohomish County Public Hospital District No. 1 (“SCPHD1”) Board of Commissioners meeting was called to order by Commissioner Alice Cabe at 3:00 p.m. Present for the meeting was Alice Cabe, Chair & SCPHD#1 Commissioner; Karen Gahm, Secretary & SCPHD#1 Commissioner; Greg Accetturo, SCPHD#1 Commissioner; Lisa LaPlante, EHM Chief Administrative Officer & District Superintendent; Megan Wirsching, EHM Chief Nursing Officer, Ann Peterson, EHM Financial Officer; Stacey Riden, EHM HR Director and Melissa Gray, Recording Secretary for the Board.

Guests: Nancy Anderson, Laura Steere, Roshana Revenig, Chris Pacheco

**PUBLIC COMMENT**

Members of SEIU union shared comments regarding current negotiations.

**CONSENT AGENDA**

Commissioner Cabe presented the SCPHD1 Consent Agenda which included the November 2, 2022, November 4, 2022, November 10, 2022, and November 14, 2022, SCPHD1 minutes. There being no questions, Commissioner Cabe called for a motion to approve the consent agenda items.

**Motion:** Commissioner Accetturo moved to approve the Consent Agenda which included the November 2, 2022, November 4, 2022, November 10, 2022, and November 14, 2022, SCPHD1 minutes. Commissioner Gahm seconded the motion. ***The motion carried unanimously.***

**COMMUNITY ADVISORS COMMITTEE ANNUAL REPORT**

Ms. Stephanie Lizza presented the Community Advisors Committee annual summary of the program for 2022 based on the work accomplished and feedback from the advisors. Included in the report were seven new CAC advisors and five reappointments for consideration. Discussion ensued.

**CAO REPORT**

CAO LaPlante noted the CAO report included in the board materials, highlights included the holiday giving tree and cold weather shelter sock drive, veteran’s day observance and iSTAT Troponin. Discussion ensued.

**2023 SCPHD1 BOARD OFFICERS, COMMITTEE APPOINTMENTS & AGB DELEGATES**

Commissioner Cabe opened the discussion regarding the nominations for SCPHD1 Board officers and AGB Delegates the following slate of SCPHD1 Officers and AGB Delegates were nominated, discussed, presented for acceptance, and motioned to approve:

<b>SCPHD1 Officers</b>	Commissioner Karen Gahm, Chair	Commissioner Alice Cabe, Secretary
<b>AGB Delegates</b>	Commissioner Greg Accetturo	Commissioner Alice Cabe

<b>AGB Quality Committee</b>	Commissioner Greg Accetturo
<b>AGB Audit &amp; Finance Committee</b>	Commissioner Alice Cabe

All nominations were accepted. Additional 2023 Committee Appointments will be rescheduled to the next meeting.

**BOARD REPORTS**

**i. BOARD QUALITY**

Commissioner Accetturo noted that the committee reviewed the remaining 2022 Performance Improvement projects, and that current work includes a gap analysis of past HB 1188 audits.

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**ii. AUDIT & FINANCE**

Commissioner Cabe noted the committee received an Epic report and that there are still Revenue Cycle delays which were anticipated.

**iii. AGB AUDIT & FINANCE**

Commissioner Cabe noted the request for periodic audits for the new process of moving money via lockbox.

**iv. BOARD STRATEGY, PLANNING & CONSTRUCTION**

Commissioner Gahm noted the committee's received updates on value-based care, Epic, construction, and master facility plan

**v. FOUNDATION BOARD**

Commissioner Cabe noted that the 2023 Foundation budget was approved at the last business meeting.

**vi. EHM COMMUNITY ADVISORS**

Nothing additional to share.

**SCPHD#1 BUSINESS**

**i. RESOLUTION 2022-04: LINE OF CREDIT**

FO Peterson provided context and background on Resolution 2022-04 which would authorize the issuance of a \$3M line of credit with Coastal Bank. Discussion ensued. There being no further discussion needed, Commissioner Cabe called for a motion to approve.

**Motion:** Commissioner Accetturo moved to approve and adopt SCPHD1 Resolution 2022-04 which authorizes the issuance of not to exceed \$3 million principal amount Tax Anticipation Note 2023-2024 (Taxable Line of Credit) to Coastal Community Bank for the purpose of paying EvergreenHealth Monroe's operating and capital expenses pending the receipt by the District of regular property taxes in 2023/2024. Commissioner Gahm seconded the motion. **The motion carried unanimously.**

**ii. 2023 BOARD OFFICERS & COMMITTEE APPOINTMENTS**

Commissioner Cabe called for a motion to approve the SCPHD1 Officers and AGB Delegates for 2023.

**Motion:** Commissioner Gahm moved to approve the nominated 2023 SCPHD1 Officers and AGB Delegates as presented. Commissioner Accetturo seconded the motion. **The motion carried unanimously.**

**iii. 2023 SCPHD1 REGULAR BOARD MEETING SCHEDULE**

Commissioner Cabe opened a discussion regarding the proposed 2023 SCPHD1 regular board meeting schedule. Discussion ensued. There being no further discussion, Commissioner Cabe called for a motion to approve the proposed 2023 SCPHD1 regular board meeting schedule.

**Motion:** Commissioner Accetturo moved to approve the SCPHD1 2023 regular meeting schedule as presented. Commissioner Gahm seconded the motion. **The motion carried unanimously**

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**iv. 2023 SCPHD1 EDUCATION SESSION SCHEDULE**

Commissioner Cabe opened a discussion regarding the proposed 2023 SCPHD1 education session schedule. Discussion ensued. There being no further discussion, Commissioner Cabe called for a motion to approve the proposed 2023 SCPHD1 education session schedule.

**Motion:** Commissioner Gahm moved to approve the SCPHD1 2023 education session schedule as presented. Commissioner Gahm seconded the motion. ***The motion carried unanimously***

**v. NEW CAC ADVISORS**

Commissioner Cabe noted the CAC reappointments and new advisor candidates for approval and discussion. Discussion ensued. There being no further discussion needed, Commissioner Cabe called for a motion to approve the five CAC reappointments and seven new CAC advisor candidates.

**Motion:** Commissioner Accetturo moved to approve the five reappointments and seven new CAC Advisors as recommended and presented. Commissioner Gahm seconded the motion. ***The motion carried unanimously***

**vi. 2023 BOARD DEPARTMENT SPOTLIGHT**

Due to time constraints this topic will be rescheduled to a future meeting.

**vii. AFFILIATION AGREEMENT UPDATE**

No updates to provide currently.

**viii. DECEMBER 21 MEETING OUTLINE REVIEW**

Due to time constraints this topic will be rescheduled to a future meeting.

**EXECUTIVE SESSION**

At 5:16 p.m. Commissioner Cabe adjourned the SCPHD1 meeting into Executive Session as permitted by RCWs 42.30.110; 19.255.010; 42.56.590; 42.30.140; 5.60.060; 41.05.026 and 70.41.205. The session was scheduled for 30 minutes.

**MEETING RECONVENED**

The open public meeting was reconvened at 6:00 p.m. by Commissioner Cabe.

**ADJOURN**

There being no further business, Commissioner Cabe adjourned the SCPHD#1 Board of Commissioners meeting at 6:02 p.m.

**ATTEST: SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO. 1**

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Melissa Gray, Recording Secretary

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Karen Gahm, Commissioner & Board Secretary