

12303 NE 130<sup>th</sup> Lane, Suite 225 Kirkland, WA 98034 (425) 899-4012 / FAX (425) 899-4013

## INFORMATION YOU NEED TO KNOW

<u>Insurance</u>: Please bring your insurance card(s) to your appointment. We encourage you to contact your insurance company prior to your appointment. <u>Please be aware of your insurance maternity and/or gynecology benefits and corresponding co-pays, co-insurance and deductibles.</u> If your plan does not cover maternity or preventative care or you do not have insurance, please contact our billing department to discuss payment options at (425) 899-3292.

ALERT to our Medicare Patients: Medicare will only cover a portion of your annual exam every other year, so you will incur an out-of-pocket expense.

<u>Identity Theft Law:</u> Please bring your Photo ID to your appointment. The Federal Identity Theft Law requires photo identification of patients at each visit. Effective May 10<sup>th</sup>, 2014, we will take an office photograph of all patients and place it in the medical record to be compliant with this legislation at subsequent appointments.

**<u>Co-Pays:</u>** If applicable, co-pays are due at time of service.

<u>Lab Work:</u> If your insurance plan is contracted with a particular lab, **it is your responsibility** to inform our clinical staff at the time of your appointment. If we are not informed and labs are sent out, we will be unable to do anything about the incurred lab fees.

**National Coding Laws:** We must bill your annual we-woman exam as preventative care. We cannot and will not re-bill visits with changed procedure or diagnosis codes as this constitutes insurance fraud and may jeopardize your provider's medical license.

Thank you for your understanding and cooperation in these matters. Your health care is important to us and we appreciate the opportunity to serve your health care needs.