

**BOARD OF COMMISSIONERS
SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO.1**

Minutes
January 3, 2023

CALL TO ORDER

The open public meeting of the Snohomish County Public Hospital District No. 1 (“SCPHD1”) Board of Commissioners meeting was called to order by Commissioner Karen Gahm at 4:00 p.m. Present for the meeting was Karen Gahm, Chair & SCPHD#1 Commissioner; Alice Cabe, Secretary & SCPHD#1 Commissioner; Greg Accetturo, SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Charles Strub, SCPHD#1 Commissioner; Lisa LaPlante, EHM Chief Administrative Officer & District Superintendent; Megan Wirsching, EHM Chief Nursing Officer, Ann Peterson, EHM Financial Officer; Blake Vintertun, EHM Foundation Director; Stacey Riden, EHM HR Director and Melissa Gray, Recording Secretary for the Board.

Guests: Jenny Churas

PUBLIC COMMENT

No public wished to comment

CONSENT AGENDA

Commissioner Gahm presented the SCPHD1 Consent Agenda which included the December 6, 2022, and December 19, 2022, SCPHD1 minutes. There being no questions, Commissioner Gahm called for a motion to approve the consent agenda items.

Motion: Commissioner Strub moved to approve the Consent Agenda which included the December 6, 2022, and December 19, 2022, SCPHD1 minutes. Commissioner Cabe seconded the motion.
The motion carried unanimously.

PUBLIC RECORDS EDUCATION

Jenny Churas, EvergreenHealth System Lead Council provided a Public Records Act education which included best practices and upcoming education for 2023. Discussion ensued.

BOARD CHAIR WELCOME

Commissioner Karen Gahm welcomed the board to the annual meeting, shared her thoughts about what we have accomplished over the last year, thanked Commissioners Cabe and Accetturo for their leadership and mentorship, and highlighted goals to focus on in the new year.

CAO REPORT

CAO LaPlante noted the CAO report included in the board materials, highlights included the all-staff holiday meal, shared community of thanks & giving, surgical growth, volumes, and community engagement. Discussion ensued.

2023 COMMITTEE APPOINTMENTS

Commissioner Gahm opened the discussion regarding the nominations for 2023 committee appointments. Discussion ensued.

SCPHD1 BOARD BYLAWS UPDATE

This topic was postponed to a future meeting.

BOARD REPORTS

i. BOARD QUALITY

Commissioner Accetturo noted that the committee discussed recent SafeLinqs and blood culture contamination. Discussion ensued

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ii. AUDIT & FINANCE

No report due to no meeting in December.

iii. AGB AUDIT & FINANCE

No report due to no meeting in December.

iv. BOARD STRATEGY, PLANNING & CONSTRUCTION

Commissioner Gahm noted the committee received updates on job order contracting, adequate bid challenges, pre-design work on upcoming projects and a committee self-evaluation. Discussion ensued.

v. FOUNDATION BOARD

Mr. Vintertun shared a brief update on current efforts of the EHM Foundation. Discussion ensued.

vi. EHM COMMUNITY ADVISORS

Commissioner Strub noted the committee met in December and approved seven new advisors whose first meeting will be in January. Discussion ensued.

SCPHD#1 BUSINESS

i. 2023 COMMITTEE APPOINTMENTS

Commissioner Gahm called for a motion to approve the 2023 committee assignments as discussed and outlined below:

EHK Audit & Finance Committee	Alice Cabe	Steve Matuschak
AGB Audit & Finance Committee	Alice Cabe	Steve Matuschak
EHK Strategic Planning & Construction Committee	Karen Gahm	Steve Matuschak
EHM Quality & Patient Safety Committee	Greg Accetturo	Charles Strub
EHM Community Advisory Committee	Charles Strub	Karen Gahm

Motion: Commissioner Accetturo moved to approve the 2023 committee assignments as discussed and accepted. Commissioner Cabe seconded the motion. ***The motion carried unanimously.***

ii. FEBRUARY 2023 BOARD DEPARTMENT SPOTLIGHT

CAO LaPlante opened a discussion regarding the proposed 2023 Board Department Spotlight schedule. Discussion ensued.

iii. HIGHLIGHTS FROM DECEMBER 21 MEETING

Commissioners Cabe and Accetturo shared meeting highlights and anticipated next steps. Discussion ensued.

EXECUTIVE SESSION

At 5:45 p.m. Commissioner Gahm adjourned the SCPHD1 meeting into Executive Session as permitted by RCWs 42.30.100 (g). The session was scheduled for 15 minutes.

At 6:00 p.m. Commissioner Gahm extended the executive session an additional 30 minutes.

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MEETING RECONVENED

The open public meeting was reconvened at 6:35 p.m. by Commissioner Gahm.

ADJOURN

There being no further business, Commissioner Gahm adjourned the SCPHD#1 Board of Commissioners meeting at 6:36 p.m.

ATTEST: SNOHOMISH COUNTY PUBLIC HOSPITAL DISTRICT NO. 1

DocuSigned by:
Melissa Gray

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Melissa Gray, Recording Secretary

DocuSigned by:
Alice Cabe

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Alice Cabe, Commissioner & Board Secretary