

I. **AGB CALL TO ORDER**

The Alliance Governance Board (“AGB”) meeting was called to order by Commissioner Alice Cabe at 3:03 p.m.

II. **EXECUTIVE SESSION I**

At 3:05 p.m. Commissioner Cabe adjourned the AGB meeting into Executive Session as permitted by RCWs 42.30.110(g); and 70.41.205(1) to discuss and evaluate public employees, medical staff credentialing, other personnel matters. The session was scheduled for 10 minutes.

MEETING RECONVENED

The open public meeting was reconvened at 3:15 p.m. by Commissioner Cabe. Present for the meeting were the following Commissioners, staff, and guests. Alice Cabe, Chair and SCPHD#1 Commissioner; Steve Matuschak, SCPHD#1 Commissioner; Tim McLaughlin, KCPHD#2 Commissioner; Lisa LaPlante, EHM CAO; Dr. Jeff Tomlin, EHK CEO; Chris Bredeson, EHK COO; Megan Wirsching, EHM CNO; Dr. Ettore Palazzo, EHK CMO; Dr. Sean Kincaid, EHM CMO; Ann Peterson, EHM Financial Officer; Blake Vintertun, EHM Foundation Director; Stacey Riden, EHM Human Resources Director; Kristen Krebs, EHK Quality Director; Stacie Helm, EHM Patient Safety Officer; Dr. Stephen Gardner, EHM Medical Staff President; and Melissa Gray, Recording Secretary for the Board.

Guests in attendance included Karen Gahm and Nancy Stewart.

III. **PUBLIC COMMENT**

No public wished to comment.

IV. **CONSENT AGENDA**

Commissioner Cabe presented the Consent Agenda which included the November 1, 2023; November 3, 2023; November 6, 2023 AGB minutes; November 2023 Payroll Voucher Summaries and Medical Staff Credentialing Report of New Appointments, Reappointments, Status Changes, and Privileges pertaining to the EvergreenHealth Monroe Medical Center Medical Staff and AHPs.

There being no questions, Commissioner Cabe called for a motion to approve the consent agenda items.

Motion: Commissioner McLaughlin moved to approve the Consent Agenda which included the November 1, 2023; November 3, 2023, November 6, 2023, AGB minutes; November 2023 A/P and Payroll Voucher Summaries and Medical Staff Credentialing Report. CEO Tomlin seconded the motion. ***The motion carried unanimously.***

The following providers were approved:

INITIAL APPOINTMENTS: The following practitioners have applied for initial appointment to the Medical or AHP Staff. Membership and privileging criteria has been met, unless otherwise noted. **Delegated Providers * Non- Delegated Providers			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Abajian, Aaron, MD	Radiology/Medicine	Courtesy	12/06/2023 – 12/31/2025
Alam, Tariq, MD	Radiology/Medicine	Courtesy	12/06/2023 – 12/31/2025
Bentsen, Chad, MD	Emergency Medicine/Medicine	Courtesy	12/06/2023 – 12/31/2025
Bui, Bao, MD	Radiology/Medicine	Courtesy	12/06/2023 – 12/31/2025
Connolly, Dominic, MD	Emergency Medicine/Medicine	Courtesy	12/06/2023 – 12/31/2025
Ford Bench, Kelsey L, MD	Emergency Medicine/Medicine	Courtesy	12/06/2023 – 12/31/2025
Furubayashi, Jill, MD	Radiology/Medicine	Courtesy	12/06/2023 – 12/31/2025

INITIAL APPOINTMENTS: The following practitioners have applied for initial appointment to the Medical or AHP Staff. Membership and privileging criteria has been met, unless otherwise noted. **Delegated Providers * Non- Delegated Providers			
NAME	SPECIALTY/DEPT.	STATUS REQ.	REQUESTED APT. PERIOD
Gerdes, Clint, MD	Radiology/Medicine	Courtesy	12/06/2023 – 12/31/2025
Harrison, Andrew, MD+	Radiology/Medicine	Courtesy	12/06/2023 – 12/31/2025
Hart, Jonathan, MD	Radiology/Medicine	Courtesy	12/06/2023 – 12/31/2025
Livingston, Amber, ARNP	Cardiology/Medicine	AHP	12/06/2023 – 12/31/2025
Lopez, Jose M., MD	Radiology/Medicine	Courtesy	12/06/2023 – 12/31/2025
Richie, Alexis, ARNP	Cardiology/Medicine	AHP	12/06/2023 – 12/31/2025
Stayer, John, MD	Emergency Medicine/Medicine	Courtesy	12/06/2023 – 12/31/2025
Younggren, Bradley, MD	Emergency Medicine/Medicine	Courtesy	12/06/2023 – 12/31/2025

+Previously on medical staff; resigned and is returning

REAPPOINTMENTS: The following practitioners have applied for reappointment to the Medical or AHP Staff. Membership requirements are met, and practitioners will be reappointed to current status, unless otherwise noted. **Delegated Providers *Non-Delegated Providers					
NAME	SPECIALTY/DEPT.	STATUS REQ.	CASE LOGS REVIEWED (Y/N)	OTHER NOTES	REQUESTED APT. PERIOD
Bundesman, Michael, MD	Pulmonology/Medicine	Courtesy			12/06/2023 -12/31/2025

V. QUALITY & SAFETY COMMITTEE

a. 2023 QUALITY DASHBOARD & PATIENT SAFETY REPORT

Kristen Krebs reviewed the October 2023 Quality Dashboard. Discussion ensued.

Stacie Helm shared the October Patient Safety Report. Discussion ensued.

VI. EXECUTIVE REPORTS

a. MEDICAL STAFF REPORT

Dr. Gardner shared the medical staff continues to work on SafelinQ process and noted the team is growing in Specialties and access. Discussion ensued.

b. CHIEF ADMINISTRATIVE OFFICER REPORT

CAO LaPlante noted the CAO report included in the board materials and with EHM Administrative Council noted the following updates. Highlights included staffing announcements, hiring event, Monroe Police & Fire Week, Veteran's Day, Sultan Mayor, Wound Care, Fluoroscopy, Master Facility Planning, ED Refresh, I-Give Campaign, Congresswoman DelBene's visit, Heart Care, and agency staffing decrease.

CNO Wirsching provided a brief staffing laws update. CMO Kincaid noted the EHM Hospitalists will be moving to EHK employment effective Dec 24. Discussion ensued.

c. CHIEF EXECUTIVE OFFICER REPORT

CEO Tomlin noted his last day is January 2, 2024 and is looking forward to retirement. Updates included United negotiations, financial recovery and shared his thoughts on the system's past, present and future. Discussion ensued.

d. SCPHD#1 BOARD REPORT

Commissioner Cabe noted the board selected their officers and AGB delegates at their last meeting and they are looking forward to the new year ahead. Discussion ensued.

VII. AGB BUSINESS***EHM CORE PRIVILEGES: WOUND CARE ADDENDUM***

Dr. Gardner reviewed the changes to core privileges wound care addendum. Discussion ensued.

There being no questions or further discussion needed, Commissioner Cabe called for a motion to approve the Wound Care Addendum.

Motion: Commissioner McLaughlin moved to approve the revisions to the EHM Core Privileges Wound Care Addendum as presented. CEO Tomlin seconded the motion. ***The motion carried unanimously.***

EHM DELINEATION OF PRIVILEGES: ADVANCED REGISTERED NURSE PRACTITIONER (ARNP)

Dr. Gardner reviewed the changes to the privileges for ARNP. Discussion ensued.

There being no questions or further discussion needed, Commissioner Cabe called for a motion to approve the EHM Delineation of Privileges for Advance Registered Nurse practitioner (ARNP).

Motion: CEO Tomlin moved to approve the revisions to the EHM Delineation of Privileges for ARNP. Commissioner McLaughlin seconded the motion. ***The motion carried unanimously.***

2024 PROPOSED REGULAR MEETING SCHEDULE

There being no questions, Commissioner Cabe called for a motion to approve the 2024 proposed regular meeting schedule as presented.

Motion: CEO Tomlin moved to approve the 2024 Regular Meeting schedule as presented. Commissioner Matuschak seconded the motion. ***The motion carried unanimously.***

MINUTE RESOLUTION: CREDIT CARD LIMIT CHANGE

A request was presented to raise the corporate card credit limit for CAO Lisa LaPlante from \$5000 to \$20,000. There being no questions, Commissioner Cabe called for a motion to approve the requested limit increase.

Motion: Commissioner McLaughlin moved to authorize and reauthorize Lisa LaPlant EHM Chief Administrative Office have and hold a credit card with the limit of \$20,000, subject to and in accordance with the EHM credit card usage policy. This action is taken for the convenience of and in the best interest of EvergreenHealth Monroe. CEO Tomlin seconded the motion. ***The motion carried unanimously.***

MINUTE RESOLUTION: EMERGENCY DECLARATION

CAO LaPlante provided the purpose, context, background, and scope regarding the need for immediate repairs to the second floor and request the Board declare and emergency for the purposes of allowing management to enter into contracts for repairs without delay, as necessary. Discussion ensued.

There being no additional questions or need for further discussion, Commissioner Gabe called for a motion to declare an emergency exists.

Motion: Commissioner Matuschak moved to declare that an emergency exists and that repairs to the second floor require immediate action and existing circumstances warrant setting aside normal Public Bidding requirements to facilitate timely repairs. Such actions are necessary due to a real, immediate threat and the likelihood of circumstances resulting in material loss or damage to property and a detrimental impact to patient care. I furthermore moved to delegate authority to the Chief Administration Officer to award necessary contracts for work without usual compliance with competitive bidding requirements necessary to make a full and complete repair as quickly as possible. Commissioner McLaughlin seconded the motion. ***The motion carried unanimously.***

VIII. COMMISSIONER CLOSING COMMENTS

CAO LaPlante thanked CEO Tomlin for his leadership and guidance to support EvergreenHealth’s mission, vision, and partnership with EvergreenHealth Monroe. The SCPHD1 Board of Commissioners formally acknowledges and extends their appreciation and sincere thanks to Dr. Tomlin for his many years of service to EvergreenHealth Monroe.

Commissioner Cabe thanked Commissioner McLaughlin for his leadership, guidance, and advocacy to build the SCPHD1 and KCPHD2 partnership, doing so with honor, integrity, and dedication. The SCPHD1 Board of Commissioners formally acknowledges and extends their appreciation and thanks to Commissioner McLaughlin for his years of service to EvergreenHealth Monroe since 2018.


IX. EXECUTIVE SESSION ii

None.

X. ADJOURN

There being no further business, Commissioner Cabe adjourned the meeting at 4:51 p.m.

ATTEST: ALLIANCE GOVERNANCE BOARD

DocuSigned by:

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Melissa Gray, Recording Secretary

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Rebecca Hirt, Commissioner & Board Secretary